

# PARISH OF ST. JOHN AND ST. LUKE, CLAY HILL

Minutes of the meeting of the Parochial Church Council on Thursday 28 April 2016,  
commencing at 7.30pm, Jean Price Hall

**Present:**

Fr Edward Dowler (Chair), Marion Berry, Ian Buswell, Rosemary Dixon (Secretary),  
Mary Englefield, Cheryl Graham, Peter Livermore, Michael Mansfield, Maureen  
Shapland, Monica Wood, John Wright, Joan Young.

Item		Action by:
1	<b>Apologies</b> for absence were received from: Paul Bates, Anna Erikson, Gillian Medcalf, Elaine Plumb, Andrew Reid, Roy Tungatt.	
2	<b>Minutes of the previous meeting:</b> Minutes of the previous meetings held on 2 February 2016 and 6 March 2016 were approved and signed by the Chair.	
3	<b>Actions and Matters Arising from the 2 February 2016 Minutes not included on the Agenda:</b>	
3.1	<b>Item 3.4 Buildings:</b> Homeless person camping in the grounds of St Luke's: <u>Noted:</u> Almost all of the person's possessions had been collected. The PCC thanked Ian Buswell for his work in dealing with this.	
4	<b>Mission Action Plan and Capital Vision 2020:</b>	
4.1	See Winter Night Shelter (point 9) and House Groups (point 10).	
5	<b>Finance:</b>	
5.1	<b>Finance Report as at 25 April 2016:</b>	
	<u>Received:</u> The financial summary and commentary on the accounts (Appendix A) from the Treasurer.	
5.1.1	<u>Reported:</u>	
	a. The position at this point in 2016 was almost identical to that for the PCC on 22 April 2015.	
	b. The parish has an operating surplus year to date of £6,344 (last year was £4,700).	
	c. Stewardship, collections and hall lettings were all within +/- 2% of the 2015 figures.	
	d. There have been no notable/unusual expenditure items.	
	e. Expenditure on repairs to all buildings is likely to be significantly higher than in 2015 as work has to be done to address issues raised in the Quinquennial Surveys and Electrical Circuit inspections.	
	f. St Luke's Organ project fund will be closed at the end of June and is expected to have a final deficit of around £3,000 which will be cleared using St Luke's renovation fund.	
	g. The Night Shelter will carry forward £2,350, which is a large sum when	

considering total expenditure for this winter's shelter was £1,500.

- h. There are now sufficient funds for Compassion for 2016, although it is expected to carry forward only around £100 at the end of the year compared to £260 at the end of 2015, so more fund raising will be required for 2017.

- 5.1.2 Discussed: Whether to give the Night Shelter surplus to All People All Places, which may contribute to a possible day centre in Enfield; to keep in reserve for 2016/17; to renovate the café which would benefit the Night Shelter.

Agreed: Peter Livermore would consider this with All People All Places, and P Livermore report back to the PCC.

The PCC thanked John Wright for his work as Treasurer.

## 5.2 **Stewardship Report:**

Received and accepted: The Stewardship Report from the Stewardship Recorder (Appendix B).

Noted: The potential lower Stewardship income of £2,500 for the year to March 2017 due to the sad loss of members.

The PCC thanked Marion Berry for her work as Stewardship Recorder.

## 5.3 **Common Fund:**

Noted: The parish stipendiary costs are £38,400 and Clergy Housing costs are £13,600, totalling £52,000. This will be confirmed at the Deanery Meeting on 4 May 2016. The parish currently contributes £49,000 towards this cost.

Proposed: That the Parish increases the contribution by 6.1% in 2017 to meet the costs.

Agreed: To increase the contribution for 2017 to £52,000.

J Wright

## 5.4 **Fundraising:**

Noted the following events were planned:

Summer Fair at St Luke's Church, 7 May;

Quiz evening, date to be arranged;

Bingo at St Luke's Hall, 15 October.

## 6 **Services:**

- 6.1 Noted: The first Children's Service had been successful with a good number attending, mainly from St John's School. The service would continue until the end of the School term in July, at 9.30am on the third Sunday of each month, except during school holiday periods.

## 7 **Buildings:**

- 7.1 Proposed: To appoint Daniel Benson as Inspecting Architect, who had been recommended by the former Inspecting Architect, Patrick Crawford, and who

- had met with the Churchwardens, Treasurer and Vicar.  
Agreed: To appoint Daniel Benson as Inspecting Architect. Vicar
- 7.1.1 Noted: Mr Benson has agreed to visit the parish and provide costs for the following: St John's: lych gate; St Luke's: Hall, refectory, shower installation. Wardens  
Treasurer
- 7.2 Churches:**
- 7.2.1 2015 Quinquennial Report progress:  
Reported: The Churchwardens had met to prepare schedules for the remedial work required by the Report following the survey in 2015. The work had been grouped by type of task and urgency so that they may be completed in the most efficient way. Some minor works had already been carried out by the Wardens and they had identified possible Contractors for dealing with the majority of the items. Any quotations received would be presented to the PCC for discussion/approval. Wardens
- 7.2.2 Winter Night Shelter shower:  
Reported: Only one church on the circuit had a shower.  
Agreed: To revisit this if the proposed Enfield Day Centre was not implemented. P Livermore
- 7.2.3 St Luke's Church Refectory:  
Noted: The contract with the Manager ends on 30 June. Two people had expressed interest in the post.  
Noted: The architect had been requested to prepare costed recommendations for refurbishment of the kitchen, to be implemented during the summer or autumn.  
Agreed: That the decisions regarding the kitchen would be delegated to the Vicar and St Luke's Churchwardens. Treasurer  
Vicar  
Wardens
- 7.3 Halls:**
- 7.3.1 Noted: Generally bookings had increased and the two halls were being used for two elections in 2016.
- 7.4 Health and Safety:**
- 7.4.1 Reported: The heaters in all buildings had been safety tested. Two heaters in St Luke's Lady Chapel and two heat exchangers at St John's had been condemned. All were within their 5 year warranty period. The company had offered to install replacements within 3 weeks at £125 +VAT which is half the normal cost. Wardens  
Treasurer  
Agreed: To accept the installation and cost.
- 7.4.2 Reported: The five yearly test of electrical circuits in all parish buildings had identified multiple issues. The Treasurer had contacted an electrician and was awaiting a response. The repairs needed to be completed within 90 days. Wardens  
Treasurer

- 7.4.3 **Diocesan gutter clearing scheme:**  
Reported: The Diocese had indicated that the basic prices within the Scheme will be £292 per church and £148 per additional building including VAT.  
Noted: It was unclear how the Scheme worked with regards to payment. The Treasurer would raise this issue with the Archdeacon. Treasurer  
Wardens  
Noted: While the ladders were in place, the roofs would be checked for missing tiles.  
Agreed: To participate in the Scheme.
- 8 Safeguarding:**
- 8.1 Noted: All Sunday School teachers have had Disclosure & Barring Service (DBS) checks.  
Noted: One Offender Agreement was still current.
- 8.2 Noted: The Policy statements need updating. D Ryan  
Vicar
- 8.3 Agreed: To consider the annual report at the next PCC meeting. Secretary  
Vicar
- 9 Winter Night Shelter:**  
Received: The report on St Luke's Winter Night Shelter 2015/16 from the Co-ordinator, Peter Livermore (Appendix C).  
Noted: This year finished early due to Easter and may extend longer next year.
- Peter Livermore was thanked for his work co-ordinating the Scheme and Paul Bates was also thanked for organising the 12<sup>th</sup> Scout Group's help in setting up the Shelter each week.
- 10 House Group:**  
Noted: Peter Livermore had produced a flyer (Appendix D) inviting people to join the new house group, to be distributed at forthcoming services.
- 11 Forthcoming Events:**  
See 5.4 Fundraising.  
26 June St John's Patronal Festival  
Noted: The Parish Administrator and the Vicar would consider a parish trip in July. M Englefield  
Vicar
- 12 Any other business:**  
Noted: The archives of registers had been sent to the London Metropolitan Archive. The Parish Administrator would ascertain when they would become available on-line. M Englefield

The PCC thanked Mary Englefield for her work on this project.

**13 Dates of next meetings:**

- PCC and Dinner: 7.30pm Tuesday 5 July, St Luke's Church
- PCC: 7.30pm Thursday 15 September, Jean Price Hall
- Away Morning: 10am – 1pm Saturday 19 November, Jean Price Hall

Signed:

Date:

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## PARISH OF ST JOHN AN ST LUKE, CLAY HILL

## COMMENTARY ON THE ACCOUNTS AS AT 25 APRIL 2016 FOR PCC ON 28 APRIL 2016

**OVERALL POSITION**

Total income year to date was £33,950 and expenditure £33,484, resulting in a surplus of £466. However, normal operating income and expenditure (ie excluding fund raising for Church buildings, St Luke's Organ, improvements to St Luke's Church and Hall and restricted collections) were respectively £29,301 and £22,957 with a surplus of £6,344.

**ASSETS**

Current account £31,828, deposit account £64,447, petty cash £425.00.

**FUNDS**

General Fund £31,932, St Luke's Church & Hall (designated) £65,659, St Luke's Organ (restricted) -£4,332, Special Collections (restricted) £464 (Compassion), Night Shelter (restricted) £2,345 plus fees for Organist, choir, clerk & vergers (designated) £222.

**The following is a summary of the main changes since the beginning of the year.**

**INCOME**

Stewardship including income tax refund £9,386, Sunday collections, GASDS Tax refund, Yellow Gift Aid Envelopes and tax refund £2,435. Baptisms, weddings, funerals and Gardens of Remembrance (donations, fees and collections) £2,640. Church and Church Hall lettings and Church Hall Flat rent £12,112, Fund raising for General Fund £1,618 net of expenses (Ceilidh and Hundred Club), Donations to General Fund and tax refund £162, Interest £81 and Miscellaneous Income £137 (sale of Lent course booklets and Sunday refreshments).

Collections and donations with restricted purpose and tax refund £1,892 (Night Shelter, Compassion, Bridge of Hope, Church Urban Fund, Diocesan Lent Appeal and MU)

An Income Tax reclaim for £1,546 for the period January to March 2016 is being prepared, most of which will be for the General Fund.

**EXPENDITURE (excludes routine items - LDF, lighting & heating, organist & choir fees)**

Building repairs and maintenance £1,783 (Annual testing contract, replace external lights, unblock drain and repair gas heaters at St John's church), Donations with restricted purpose £625 (Bridge of Hope £255, Compassion £170, MU £45, Diocesan Lent Appeal £40, Church Urban Fund £115). Printing, postage and stationery £377 (includes copier charges and paper and York course booklets), Maintenance of Vicarage £244 (Water Rates), Vicarage Telephone calls £130, Miscellaneous £221 (collection of archive boxes, wine for Holy Saturday and Easter Day), Gardens and Book of Remembrance £767 (three interments of ashes in St Luke's Macy Garden).

Church Hall Repairs and Maintenance £551 (Annual testing contract).

**St LUKE'S NIGHT SHELTER 2015/6 – Project Summary**

Receipts totalled £3,591, mainly donations but including £700 from the concert on 31 January. Expenditure totalled £1,524 comprising £754 gas and electricity, £302 laundry and £469 for equipment. Funds of £2,345 are carried forward towards costs of the 2016/7 Night Shelter.

**ST LUKE'S ORGAN PROJECT**

Receipts total £1,397, from donations, sales of goods, sales of parish histories and tax refunds. Expenditure totalled £8,746, principally the replacement organ blower. An application has been submitted to the Listed Places of Worship Scheme for recovery of £1,554 VAT for the blower and six additional thumb pistons. It is planned to close the fund at the end of June. A final deficit of approximately £3,000 is forecast and will be cleared using St Luke's renovation fund.

**OTHER FUTURE EXPENDITURE**

Future expenditure will include:

- addressing a number of issues with the electrics of parish buildings identified during five yearly circuit testing earlier in April
- work to address issues identified during the 2015 quinquennial surveys of both churches using schedules being prepared by the churchwardens.
- redecoration of St Luke's Hall.

INCOME TYPES	Unrestricted Funds			Total Income
	General Funds	Designated Funds	Restricted Funds	
Stewardship Scheme	8,015.00			8,015.00
Collection Plate Cash	962.53			962.53
Collection Plate Gift Aid Envelopes	923.90			923.90
Wedding Collections	49.70			49.70
Donations to General Fund	111.05			111.05
Donations & Appeals St Lukes			1,335.00	1,335.00
Donations & Appeals Night Shelter			1,065.00	1,065.00
Restricted Purpose Collections and Donations			823.45	823.45
Wedding Donations to PCC	636.50			636.50
Funeral Donations to PCC	426.00			426.00
Baptisms Donations to PCC	230.00			230.00
Interment of Ashes Donations to PCC	112.00			112.00
Stewardship Scheme Income Tax Refund	1,370.50			1,370.50
Donations to General Fund Tax Refund	50.79			50.79
Gift Aid Envelopes Tax Refund	217.25			217.25
Collection Plate Cash Tax Refund GASDS	331.30			331.30
Donations and Appeals - Tax Refund St Lukes			61.84	61.84
Restricted Purpose Collections Tax Refund			3.75	3.75
Fetes, bazaars and other fund raising	2,347.85			2,347.85
Interest Received	81.25			81.25
Wedding PCC Fees	514.00			514.00
Funeral PCC Fees	300.00			300.00
Interment of Ashes PCC Fees	372.00			372.00
Church Hall Lettings	9,961.99			9,961.99
Church Lettings	650.00			650.00
Church Hall Flat Rent	1,500.00			1,500.00
Fees for Organist, Choir, Verger etc		1,359.95		1,359.95
Miscellaneous Receipts	137.00			137.00
<b>TOTAL INCOME excl Agency Receipts &amp; Revaluations:</b>	<b>29,300.61</b>	<b>1,359.95</b>	<b>3,289.04</b>	<b>33,949.60</b>
<b>TOTAL OPERATING INCOME:</b>	<b>29,300.61</b>		<b>0.00</b>	<b>29,300.61</b>
EXPENDITURE TYPES	Unrestricted Funds			Total Expenditure
	General Funds	Designated Funds	Restricted Funds	
Fundraising costs including Hundred Club Prizes	729.93			729.93
Donations from collections & donations with restricted purpose			625.00	625.00
Night Shelter			1,156.77	1,156.77
London Diocesan Fund	12,253.00			12,253.00
Organists, Choirmasters, Musical Sunday School	925.00	290.00		1,215.00
Choir		32.50		32.50
Clerk and Vergers		85.00		85.00
Visiting Clergy Fees and Expenses	-40.95			-40.95
Maintenance of Vicarage	244.10			244.10
Vicarage Telephone & Parish Phone Calls	124.70			124.70
Church Repairs and Maintenance	1,782.82			1,782.82
Altar and Service Supplies	735.25			735.25
Church Equipment and Maintenance	39.34			39.34
Churchyards and Gardens	9.93			9.93
Printing, Postage, Stationery, Books & Software	376.88			376.88
Gardens and Book of Remembrance		767.45		767.45
Miscellaneous Expenditure	221.42			221.42
Church Lighting and Heating	1,430.56			1,430.56
Church Water Rates	129.80			129.80
Church Hall Lighting and Heating	1,026.32			1,026.32
Church Hall Other Running Costs	1,242.59			1,242.59
Church Hall Repairs and Maintenance	551.00			551.00
St Luke's Church Renovation/Improvement			8,745.75	8,745.75
<b>TOTAL EXPENDITURE excl Agency Payments:</b>	<b>21,781.69</b>	<b>1,174.95</b>	<b>10,527.52</b>	<b>33,484.16</b>
<b>SURPLUS/DEFICIT:</b>	<b>7,518.92</b>	<b>185.00</b>	<b>-7,238.48</b>	<b>465.44</b>
<b>TOTAL OPERATING EXPENDITURE:</b>	<b>21,781.69</b>	<b>1,174.95</b>		<b>22,956.64</b>
<b>OPERATING SURPLUS/DEFICIT:</b>	<b>7,518.92</b>	<b>-1,174.95</b>		<b>6,343.97</b>
ASSETS	At 1 Jan 16	Income	Expenditure	Balance
PCC Current Account	31,457.96	33,702.36	-33,332.16	31,828.16
Petty Cash		1,412.50	-987.50	425.00
COIF Deposit Account	64,366.53	80.24		64,446.77
Creditors (Diocese assigned fees)		-1,193.00	783.00	-410.00
Transfers from bank to petty cash (55)		-52.50	52.50	
<b>TOTAL CURRENT ASSETS &amp; LIABILITIES:</b>	<b>95,824.49</b>	<b>33,949.60</b>	<b>-33,484.16</b>	<b>96,289.93</b>
FUNDS	At 1 Jan 16	Income	Expenditure	Balance
General Fund	24,412.95	29,300.61	-21,781.69	31,931.87
Restricted Special Collections	262.00	827.20	-625.00	464.20
Restricted Night Shelter	2,436.73	1,065.00	-1,156.77	2,344.96
Restricted St Johns Roof				
Restricted St Lukes Organ	3,016.75	1,396.84	-8,745.75	-4,332.16
Designated St Lukes Church and Hall	65,659.06			65,659.06
Designated Fees for Organist, Choir, Verger, Clerk, etc	37.00	1,359.95	-1,174.95	222.00
<b>TOTAL FUNDS (Excluding Assets &amp; Agency):</b>	<b>95,824.49</b>	<b>33,949.60</b>	<b>-33,484.16</b>	<b>96,289.93</b>



Appendix B  
28/4/16

**Stewardship Notes  
From 1st April 2015  
to 31st March 2016**

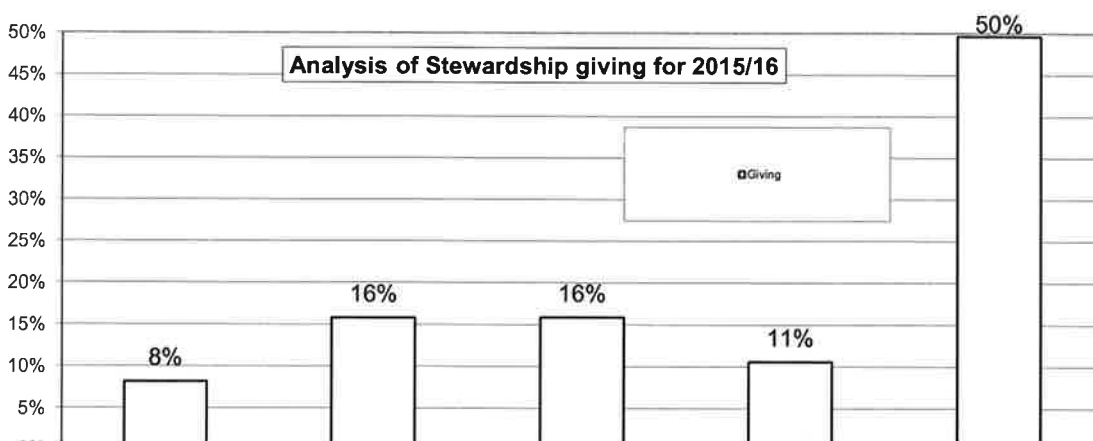
	Annual Pledges	
Total stewardship contributions received 1st April to 31st March 2016	£ 32,208.00	£ 31,746.00
Gift Aid Received by Stewardship to date		£ 4,228.75
Gift Aid Receivable on pledges	£ 7,016.86	
Gift Aid Accrued by Stewardship		£ 1,862.75
	<u>£ 39,224.86</u>	<u>£ 37,837.50</u>
Shortfall from 1st April to 31st March 2016		<u>1,387.36</u>
Delinquent S/O pledges & value of stewardship contributions lost to end March 2016	1	NIL
White envelopes pledges & value of stewardship contributions lost to end March 2016. Most pay monthly, however this sometimes slides a little for valid reasons.	1	£ 48.00
Annual payments ~ not received	2	£ 400.00
<b>Total leavers &amp; loss, excluding Gift Aid for stewardship contributions to end March 2016</b>	<b>4</b>	<b>£ 201.00</b>
Change from prior year's pledges		
	2014~2015	2016~2016
White Envelopes: Tax Payers	4,044.00	4,224.00
White Envelopes: Non Tax Payers	870.00	636.00
Standing Orders: Tax Payers	16,162.00	17,018.00
Standing Orders: Non Tax Payers		480.00
Annual Payments	2,500.00	3,000.00
Annual Payments via CAF	6,850.00	6,850.00
	<u>30,426.00</u>	<u>32,208.00</u>
Providing a potential increase in pledges from last year of	6%	£ 1,782.00
<b>However</b> , there is a potential lower Stewardship income for the year to March 2017 through the sad loss of members.		
Approximately	£ 2,000.00	
Plus Gift Aid	£ 500.00	



**CLAY HILL STEWARDSHIP SCHEME 2015/16  
SUMMARY**

Month: 12

	Members	Annual Pledge	Tax Claimable	Paid to Date	Paid mth to Date %	Paid year to Date %	Refund Claimable	Notes
White Envelopes: Tax Payers	16	4,224.00	1,191.38	4,047.00	96%	96%	1,011.75	L 27/02/15 J to 31/03/16
White Envelopes: Non Tax Payers	5	636.00	179.38	626.00	98%	98%	156.50	L 27/02/15 J to 31/03/16
Standing Orders: Tax Payers	37	17,018.00	4,799.95	16,993.00	100%	100%	4,248.25	L 27/02/15 J to 31/03/16
Standing Orders: Non Tax Payers	2	480.00		480.00	100%	16%		
Annual Payments	4	3,000.00	846.15	2,700.00	90%	90%	675.00	to 31/03/16
Annual Payments by CAF/No Tax	2	6,850.00		6,900.00	25%	101%		L 27/02/15 J to 31/03/16
<b>SCHEME TOTALS:</b>	<b>66</b>	<b>32,208.00</b>	<b>7,016.86</b>	<b>31,746.00</b>	<b>99%</b>	<b>99%</b>	<b>6,091.50</b>	L 27/02/15 J to 31/03/16
Yellow Envelopes	33			3,809.95			952.50	L 27/02/15 J to 31/03/16
Cash Collections				3,973.42			993.49	L 27/02/15 J to 31/03/16
Compassion: Yellow Envelopes	4			102.00			31.25	L 27/02/15 J to 31/03/16
Compassion: Non Tax Payers	1			24.00				L 27/02/15 J to 31/03/16
Compassion: Retiring collection				268.90			53.78	L 27/02/15 J to 31/03/16
St Luke's Organ Donations	15			2,830.56			707.64	L 27/02/15 J to 31/03/16
St Luke's Organ Donations				1,016.19			289.01	L 27/02/15 J to 31/03/16
Night Shelter				675.00			168.75	L 27/02/15 J to 31/03/16
Night Shelter				205.55			51.39	L 27/02/15 J to 31/03/16
Donations To General Fund	1			290.00			72.50	L 27/02/15 J to 31/03/16
Donations To General Fund				298.92			74.74	L 27/02/15 J to 31/03/16
<b>TOTALS:</b>		<b>32,208.00</b>	<b>7,016.86</b>	<b>45,264.49</b>			<b>9,486.55</b>	L 27/02/15 J to 31/03/16







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## Report on St Luke's Winter Night Shelter - 2015/16

By Peter Livermore, Coordinator

April 2016

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This report provides a summary of the Night Shelter project that was hosted at St Luke's church in the parish of Clay Hill during the winter of 2015/16.

### 1. Background

Clay Hill Parish has a proactive strategy for using the church buildings as much as possible for the benefit of the local community. This includes the community café, a monthly craft fair, the very successful weekly community singing project, and sponsoring a scout group.

It was proposed about three years ago for a Winter Night Shelter project to be started in the borough of Enfield, and Clay Hill Parish was keen to be involved. The Christian charity All People All Places (APAP) had been running a winter night shelter scheme with churches in Haringey since 2009, and it was proposed they run a similar scheme in Enfield starting in 2014/15.

For various reasons it was not possible to get a separate Enfield scheme up and running, so it was a joint Haringey and Enfield scheme for the 2014/15 winter, with about nine churches involved across the two boroughs, including three from Enfield (St Luke's, St Alpheges Edmonton and Enfield Baptist Church). At St Luke's we provided a night shelter for the first six weeks on Friday nights from 2 January to 6 February 2015.

For 2015/16, a separate scheme in Enfield was started with APAP running both schemes in Haringey and Enfield. It was originally intended to start the schemes in early December, but in Enfield it started on 2 January after Crisis at Christmas finished. Both schemes finished just before Easter, so in Enfield the shelter operated for 10 weeks.

In Enfield, the shelter was provided at the following churches:

- St Alpheges Edmonton – Saturday nights
- All Saints Edmonton – Sunday
- St John's Palmers Green – Monday
- Lancaster Road United Reform Church – Tuesday
- St Andrew's Southgate – Wednesday
- Enfield Baptist Church – Thursday
- St Luke's – Friday

At St Luke's, we started on 8 January and finished on 11 March. The shelter was run by volunteers providing food, shelter, warmth and friendship overnight for up to 12 guests. Only guests with low support needs were referred to the shelter by APAP as the project operates with volunteers rather than trained professionals.

## 2. Volunteers and donations

The hard work of volunteers and the various donations we received made it possible to run the shelter, so **grateful thanks to all** who contributed and were involved, it was much appreciated. In September 2015 we started asking for volunteers and donations for items such as hot water bottles, new underwear and socks for men and women, gloves and hand warmers, and clothing, as well as funding.

### Volunteers

Last year we had over 50 people who volunteered at the shelter and many volunteered again this year. Many others also helped with donations. In total we had over **80 volunteers** this year who were from the congregations of Clay Hill (St Luke's and St John's), and also from other churches in the area, including many from the catholic churches of Our Lady of Mount Carmel and St George (Enfield Town) and Our Lady of Walsingham and the English Martyrs (Holtwhites Hill), as well as friends, local residents and further afield from Broxbourne (there was a lot of support from Broxbourne with many volunteering in both the Haringey and Enfield schemes, and the Council provided funding to APAP). It was a fantastic team of volunteers, always providing a warm and hospitable environment which was greatly appreciated by the guests. It was a challenge for me to ensure everyone had an opportunity to volunteer at the shelter.

We had a team of 20 volunteers who were responsible for providing guests and volunteers with a three course evening meal and cooked breakfast, as well as a packed lunch for guests to take away. The food was fantastic and they did a brilliant job ensuring everyone was well-fed. So a **big thank you** to the volunteers who did the cooking.

In addition to the 80 volunteers, we also had a team of scouts help set up the shelter every week, particularly the beds, which was an enormous help. So a **big thank you** to Paul Bates for organising the efforts of the scouts and coming to the shelter every week, and to all the scouts who helped.



*Paul shows scouts how to make a bed and Fr Edward talks to them about homelessness*

There are clearly benefits to volunteering – for the guests, the volunteers, the church and the wider community. In terms of the economic value of the work of volunteers, I've estimated the value of volunteers' time was over **£9000**. (There were about 820 volunteer hours in the ten weeks of the shelter, plus another 150 hours of planning and preparation, and the current London Living Wage is £9.40 per hour).

## Donations

We had numerous donations of food, towels, bedding, underwear, socks, scarfs, gloves, foot warmers, clothing, hot water bottles and toiletries, which the guests appreciated. We also had many cash donations and fundraising that helped to cover the running costs and the purchase of new beds. The total was over **£3,500**, including tax refunds. We also continued to benefit from the grant that we received last year from The Old Enfield Charitable Trust, which paid for many items including the cooker; various cooking pots, bakeware and kitchen utensils; and a full set of plates, cutlery and glasses. So a **huge thanks** to everyone who gave generously, including Mothers Union, the Friday singing group and many other individuals, it really helped. Donated clothing that was left after the shelter finished was passed on to raise funds for Bridge of Hope, a charity supported by Clay Hill parish.

Last year APAP were able to provide churches with mattresses and bedding. This year they had less resource and double the number of venues with the two schemes. They therefore asked churches to get beds and bedding where possible. Fortunately, we received a very generous donation to purchase 12 airbeds which we shared with Lancaster Road URC – **thank you very much** Mick, for giving guests a good night sleep. We were able to get duvets, pillows, duvet covers, and pillow cases both from donations and from APAP. Some fitted sheets were donated, the rest were purchased. We had some initial problems with air beds deflating due to punctures, but with diligent sweeping of floors the situation improved. We also borrowed some camp beds from St Alpheges for back-up.

We also had a number of food donations from local businesses this year. Holtwhites Bakery was generous again and provided plenty of bread, as well as cakes and sandwiches which guests were able to take away.

Anna Erikson managed to get a couple of generous donations of meat, and also arranged for its collection and storage – so **many thanks** Anna. SJ Smith Butchers in Baker Street provided a very large pack of bacon each week, which we shared with Lancaster Road URC. Forty Hall Farm provided plenty of frozen organic meat including lamb mince, stewing steak, shoulder of lamb and gammon joints.

The manager of the Co-operative store (Hollybush branch) provided £20 worth of goods at the beginning of the shelter. A volunteer who works at Westmill Foods (a local provider of specialist Asian food products) also made a generous food donation.

We also signed up to a new scheme that Morrisons started which enables local community organisations to collect food that would previously have been wasted. We started collecting food from the Enfield store on Wednesday evenings at the beginning of February. The donations varied each week and we received fresh soup, sliced meat, garlic bread, various chocolates, cakes, puddings, yogurts and crisps. We also shared some of it with Enfield Baptist Church when an abundant donation was provided.

**Grateful thanks**, therefore, to Kate, Richard and staff at Holtwhites Bakery; the butchers at SJ Smith; Kate McGeevor at Forty Hall Farm; Mijan at the Co-op; Lorenza at Westmill Foods; and Diane and staff at Morrisons Enfield.

### 3. Running Costs of the Shelter

The main running costs of the shelter were for the gas and electric and the laundry. Over the ten weeks of the shelter, the heating and lighting cost was just over £750 – i.e. £75 per night. The service wash at the local laundrette for the bedsheets, duvet covers, pillow cases and towels was just over £300 – i.e. £30 per week.

### 4. Outcomes of the Shelter

Overall, there three aims we wanted the night shelter project to achieve. The first priority was, of course, to provide a warm, safe and hospitable environment for our guests and to feed them, and this we did. Over the ten weeks of the shelter we had 14 different guests (including 1 woman) and, although it is difficult being homeless, they appreciated the hospitality. It was noticeable how quickly they, and indeed the volunteers, were at ease as soon as they arrived.



*Birthdays of guests and volunteers were celebrated ....with cake!*

The second aim was to raise awareness of the issue of homelessness. There are many perceptions about homelessness and there was some apprehension before the shelter started, particularly for those who had not volunteered before. The project has enlightened and informed people's opinions. Although we had glimpses of the lives of our guests, it is difficult to comprehend what it is like to be homeless. It's not just about having nowhere to sleep, it's about having everything in your life that you take for granted being taken away. As we know from recent articles in the media, homelessness is an increasing problem, affecting a wide cross-section of people.

The third aim was to get wide community involvement, and this happened in many ways. There was a broad range of volunteers who brought much to the project, and there was a very strong community spirit. It was an amazing experience for everyone, and many felt it was a privilege to have been involved with the project. There was also a great response from local businesses who gave generously.



*The welcome board gave guests the menu and list of volunteers for each shift*





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You are **Welcome** to join  
a new **House Group**  
in the **Parish of Clay Hill**

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You are invited to join a new House Group that is being set up in the Parish. A house group is an excellent way to help you grow and deepen your faith. Wherever you may be on your Christian journey, the house group could be for you.

**What is a House Group?**

A group meets in people's houses in a relaxed and friendly atmosphere, giving opportunities to:

- develop friendships,
- worship with other Christians,
- learn more about the Bible,
- discuss a wide a range of issues, and
- strengthen your relationship with God.



It involves study and discussion of the Bible, worship and prayer. The aim is to inform and encourage one another and share diverse opinions, as we discuss what God is saying to us.

The House Group is open to everyone, whether you are new to the Christian faith or more established. House groups work well with a wide cross-section of people.

**What is discussed at a House Group?**

Members of the House Group can decide what to study and discuss, and it is also an opportunity for anyone to lead a session if they wish. The group could explore specific passages or books from the Bible; discuss one of the Sunday sermons (which are on the website); look in more detail at the Eucharist service; understand more about forgiveness; look at how to pray; compare Christianity with other religions ..... in fact, the list is endless.

**When will the House Group meet?**

Initially it is proposed to meet weekday evenings on a monthly basis. The first meeting will be in May on a Wednesday or Thursday evening starting at 8pm, hosted at Peter and Heather Livermore's house.



If you are interested in joining the House Group please email Peter at [peter@plivermore.freeserve.co.uk](mailto:peter@plivermore.freeserve.co.uk) and he will contact you with the date of the first meeting.

For further information or if you have any questions, please speak to Edward or Peter.

