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# St Luke's Winter Night Shelter 2017/2018

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Clay Hill is taking part in the Enfield Churches Winter Night Shelter Project under the umbrella of All People All Places (APAP). It is a church based 'rolling shelter' run by volunteers providing **food, shelter, warmth and friendship** overnight during the winter months. Each night of the week up to 12 guests are hosted by a different church.



Last winter we hosted the shelter at St Luke's on Friday nights for thirteen weeks in January, February and March. This winter we will be hosting the shelter for eleven weeks on Friday nights from **5<sup>th</sup> January to 16<sup>th</sup> March 2018**.

Admittance to the shelter is by referral only via APAP. Only guests with low support needs are referred as the project operates with volunteers rather than trained professionals. People with medium or high support needs will not be referred to shelters. There are rules for guests and they sign a guest agreement to ensure their comfort and safety.



**Volunteers** are crucial to making the shelter work. There are a number of roles. The **co-ordinator** liaises with APAP and responsibilities include drawing up

volunteer rotas; ensuring someone provides meals for evening and breakfast; and getting team leaders for each shift. Peter Livermore and John Rhatigan are joint co-ordinators for St Luke's shelter.

Each session of the shelter comprises of 3 shifts: evening (6.30pm to 10.00pm), night (9.45pm to 7.00am), morning (7.00am to 8.30am), and **shift team leaders** are required for each shift with responsibilities including allocating tasks to volunteers; taking key decisions on the day; supporting volunteers; ensuring bedding and towels get taken to the launderette; filling in the communication book. **Teams of volunteers** are needed for each shift and tasks include welcoming the guests and providing a friendly environment; setting up and clearing away the beds, tables and chairs; serving food. Teams of **cooking volunteers** are needed to prepare and cook evening meals and breakfasts.

What does it take to be a volunteer? Key requirements are anyone who can smile!; has experience of face-to-face work; is non-judgmental; can deal with situations calmly; is willing to take instructions; is responsible; and, most importantly, is reliable - must not be late! Knowledge of first aid is helpful, as is knowledge of homelessness.



If you are interested in volunteering at the shelter, please contact Peter Livermore and John Rhatigan at: [stlukesshelter@gmail.com](mailto:stlukesshelter@gmail.com)

There is also information about the shelter on the Clay Hill Parish website: <http://www.clayhillparish.org.uk/>, including a volunteer handbook produced by APAP

## Donations Welcome

As well as volunteering, **donations** would also be welcome to help run the shelter. Things that could usefully be donated include, new underwear and socks in all sizes for men and women, scarves, gloves and hand warmers, and clothing. **Cash donations** would also be welcome as there are costs in running the shelter. This includes heating and laundry, and also the support APAP provide for guests. If you can donate please sign the gift aid form below to increase the value of your donation, and indicate it is for the shelter - many thanks.

APAP is a Christian registered charity. Their aim is simple - they wish to give people who are homeless the tools and help they need to move from being on the margins of society to being a valued community member. A key part of the process is to develop pathway plans with each guest, to address their particular set of issues.



**All People All Places**  
*Looking out for the overlooked.*

### The Parish of CLAY HILL - St. John's & St. Luke's

Clay Hill Vicarage, 92 Browning Road, Enfield, Middlesex, EN2 0HG. Tel: 020 8363 6055  
Registered Charity number 1151418

#### CHARITY GIFT AID DECLARATION

**Boost your donation by 25p of Gift Aid for every £1 you donate  
In order to Gift Aid your donation, you must tick the box below**

I want to Gift Aid my donation to the Parish of Clay Hill.  
I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

Forename or initial(s).....Surname:.....

Full Home Address:.....

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.....Postcode:.....

Donation amount: £.....  
(Please make cheques payable to "St John's and St Luke's PCC")

Signed:.....Date:.....