

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

AIMS AND PURPOSES OF THE PAROCHIAL CHURCH COUNCIL (PCC)

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the minister in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical (PCC Powers Measure 1956). The PCC is also responsible for the maintenance of its two churches, St. John's and St. Luke's, and two halls.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of our Parish community at Clay Hill.

The Parish has developed a Mission Action Plan which provides a framework for current and planned activities to achieve this objective, which focuses on Worship and Prayer, Teaching and Nurture, Care and Service and Mission and Outreach:

In **Worship and Prayer**, we aim that those who participate in the Eucharist will feel that they have been drawn into closer contact with God, that their spiritual journey has been accompanied by a supportive church community, and that they have been equipped for the week ahead.

In **Teaching and Nurture**, we aim to provide members of our congregations and of the wider parish with opportunities to grow in their ability to understand, reflect on and articulate the Christian faith through the provision of teaching at a level that is appropriate.

In **Care and Service**, we aim to offer pastoral care in particular to people living within the Parish, to enter into creative partnerships with the community and other groups, and to encourage and support individual members of the congregation in the roles of active service that they undertake.

In **Mission and Outreach**, we aim to find creative ways to bring the gospel of Jesus Christ to our Parish and to invite people into the life of the Church.

CORONAVIRUS-19 PANDEMIC

Throughout most of 2020, the pandemic has been detrimental in affecting the life of the parish emotionally, practically and financially with the intermittent closure of the churches for public worship and, from 23 March, parish buildings for social activities and public hire. It has however offered opportunities to develop a wider community through on-line links with participation in virtual services and social activities, and a more thoughtful community in caring for the vulnerable, needy and lonely. We are very grateful to Adam Bacon and Roy Tungatt for their technical support and expertise and to the Vicar and his wife Caroline, and Lay Reader Andrew Reid for enabling the community to grow in faith and continue to be the true Church, following Christ where he calls us.

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ACHIEVEMENTS AND PERFORMANCE

The Vicar has shared worship via the internet, on the parish website, on Facebook Live and Twitter and we thank and congratulate everyone who has been able to embrace new technology, social media and “doing things differently”.

Our Parish has again successfully participated in the Haringey and Enfield Churches Winter Night Shelter Project under the umbrella of the organisation “*All People All Places*”. This is a church-based ‘rolling shelter’ run by volunteers, providing food and shelter overnight during the winter months. Each night of the week up to 20 guests were hosted by a different church and St Luke’s Church hosted the shelter on Friday nights, starting on 3 January 2020 and intending to continue for 13 weeks. Following the Government’s declaration of a national emergency on 23 March, the Shelter was closed after 12 weeks and our guests were provided with local authority funded hotel accommodation.

We continued to develop and expand our services and events for young people, including our All-Age service, Children’s Service and Junior Church which are particularly enjoyable for young families. When not able to be in a church building, a Children’s Service was generally available on-line weekly, aimed towards children up to the age of 11, with songs, a bible story, interactive talk, prayer and fun.

The Parish is very proud of St John’s Church of England Primary School whose aim is to provide an academically stimulating and caring environment where the needs and aspirations of each child are at the heart of everything they do. The values of the School are to develop confidence and respect, show determination, create friendship, and share in celebration. The School’s vision is that “with God’s help we will find our gifts, develop our strengths and share them with others”.

WORSHIP AND PRAYER

The monthly schedule of services outlined below was generally followed up until the closure of buildings in mid-March. Thereafter service times varied somewhat; most online services were shared live on Facebook at 9am, whilst from July to December, services attended by the public tended to be held at 9am and 10.30am only – with the 9am sometimes being a children’s service.

St. John’s Church:

Sunday (except 1 st and 3 rd Sunday):	9am	Sung Eucharist
Sunday (except 3 rd Sunday):	6pm	Evening Service
Second Sunday:	9am	Junior Church
Third Sunday:	8am	Said Eucharist
Third Sunday:	9.30am	Children’s Service

St. Luke’s Church:

First Sunday:	10.30am	All Age Eucharist and Church Parade
All other Sundays	10.30am	Parish Eucharist
including Second Sunday:		Junior Church
and Fourth Sunday:		Junior Church
Tuesdays to Fridays:	8am	Morning Prayer
	5.30pm	Evening Prayer
Wednesdays:	9.15am	Said Eucharist

The Parochial Church Council of the Ecclesiastical Parish of
Saint John the Baptist and Saint Luke the Evangelist, Clay Hill, Enfield.
Registered Charity number: 1151418

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John's and 32 at St Luke's.

Pre-pandemic – up to 18 March: The average weekly attendance for in-church services at St. John's was 16 adults and 13 children for Sunday mornings and 6 for evenings, and 18 adults and 12 children for the Children's services; at St. Luke's it was 45 adults and 11 children for Sunday mornings.

Pandemic restrictions – from 19 March: The average weekly attendance for in-church services at St. John's was 16 adults and 10 children for Sunday mornings and 6 for evenings, and 20 adults and 14 children for the Children's services; at St. Luke's it was 30 adults and 4 children for Sunday mornings (this encompasses the period when St John's was closed).

Numbers for people accessing the services online is available but only shows how many times the video was accessed, and does not provide an accurate indication of the number of people watching (eg, how many are watching one screen, whether it is watched when switched on, if one person is dipping in and out of the service.)

When public services were permitted from the summer onwards, congregational singing was not permitted. However, regulations did subsequently permit singing by a small choir, which was introduced at some services. Throughout the period back in our church buildings we have been blessed by the wonderful organ playing of Nathan Hulse, who has now agreed to take on the role of organist permanently.

Services conducted during the year included the Baptism of 3 children, 6 Funerals, and 6 Interments of Ashes. From mid-March, Government restrictions either disallowed weddings in churches or restricted the number of guests allowed to attend. No weddings were held in our churches during 2020.

Special services included Epiphany, Ash Wednesday Sung Eucharist and Imposition of Ashes, Mothering Sunday, Stations of the Cross, Palm Sunday, Maundy Thursday Eucharist, Good Friday Passion and Tenebrae services, Easter Vigil and Eucharist services, Easter Day, Ascension Day, Pentecost, Birth of St John the Baptist, Trinity Sunday, Harvest Festival, St Luke the Evangelist's Patronal Festival, All Souls Eucharist, All Saints, Remembrance Sunday, Advent, Nine Lessons and Carols, "Blue Christmas", Christingle, Midnight Mass and Christmas Day services.

Normally, St. John's Church of England Primary School holds services in St. John's Church to mark important occasions in the church and school year. This year only the Ash Wednesday service was able to be held in the church. The Vicar joined with the end of year on-line service and Leavers' celebration with a talk and blessing, and shared a Remembrance video with the School in November.

MISSION, WORSHIP AND SOCIAL ACTIVITIES

January

- Epiphany Service
- Winter Night Shelter Friday/Saturday throughout January
- Renewal of the Church 100 Club membership (50% of funds were for the General Fund)
- Mothers' Union Annual Lunch. (The rest of the planned programme was cancelled, including the AGM).

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- The Clay Hill Singers met weekly.
- Commencement of annual Stewardship review
- Invitation to “Churches Together” service at Christ Church, Chase Side

February

From mid-February, parishes throughout London were advised to take the following precautions: Those administering Communion would use hand sanitizer prior to carrying out their duties and intinction (dipping a wafer into the chalice) was prohibited, and also that some may wish to avoid shaking hands during the peace. Assurance was given that receiving the bread only did constitute making a full communion.

- Candlemas
- “New Daylight” daily bible reading notes from Valerie Budd
- The Clay Hill Singers met twice.
- Quiz Night
- Soup Lunch with proceeds to the Bridge of Hope Children’s Ministry
- Winter Night Shelter Friday/Saturday throughout February
- Invitation to “Messy Cathedral” at St Paul’s Cathedral
- Ash Wednesday Communion services with Imposition of Ashes at St John’s and St Luke’s
- On Ash Wednesday the Vicar offered “ashing” to commuters outside Gordon Hill station
- Ash Wednesday school service
- Funeral of Margaret McLachlan
- Joint evening service at Lancaster Road United Reformed Church
- Stewardship Sundays considered how we used our gifts and financial resources to support one another
- Revision of the Electoral Roll and consent for Data Protection compliance

March

Advice was received from the Diocese of London, formulated in partnership with Public Health England and other bodies, concerning coronavirus.

The Archbishops of Canterbury and York wrote to all churches asking that we only received communion in one kind (bread/wafer), that we did not shake hands during the peace.

- Annual Meeting of Parishioners to appoint churchwardens
- Annual Parochial Church Meeting and publication of revised Electoral Roll
- Lent campaign: “Live Lent: Care for God’s Creation”
- Lent groups on Tuesday afternoons at St John’s and evenings at St Luke’s, discussed “Saying Yes to Life” by Ruth Valerio
- Winter Night Shelter Friday/Saturday until 20 March
- The Clay Hill Singers met twice
- Soup Lunch on Wednesdays throughout Lent until 18 March with proceeds to Bridge of Hope Children’s Ministry
- Mothering Sunday Family Eucharist was held on-line
- Invitation to the World Day of Prayer, praying with Zimbabwe, from the Baptist Church, Cecil Road

18 March: The government directed the imminent closure of church buildings for public worship. Weddings and Funerals with a maximum of 5 persons could be held.

The Vicar and PCC resolved that thereafter:

- *The Eucharist would be broadcast live from the Vicarage using Facebook and published on Twitter and the parish website*

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- *Evening Prayer would be a live broadcast on Facebook Live*
- *Churches would be open for private prayer one day each week*
- An on-line newsletter service was set up through Mail Chimp, with recipients made up from the consent log of those who had given permission to be contacted by email
- “Worship at Home” orders of service were published and available from outside the Vicarage and on the internet

23 March: The Prime Minister declared a National Emergency and the UK was under a partial lockdown from 26 March, including the closure of schools. The elderly needed to isolate themselves for 12 weeks (to mid June). No weddings were allowed in churches.

24 March: The Church of England closes all church buildings

April

- “Ask the Vicar” podcast
- Palm Sunday Eucharist (on-line)
- Maundy Thursday service (on-line)
- Stations of the Cross service (on-line)
- Good Friday service, especially for children; liturgy and Tenebrae (all on-line)
- Holy Saturday Easter Vigil (on-line)
- Easter Sunday Children’s Service and All-Age Celebration (on-line)

May

12 May: Bishops of the Church of England agreed that clergy would be able to return to offering worship in private in the church buildings in which they minister. The consensus of the PCC was that the most important factor in our worship was that it be streamed live whenever possible; this required a wifi connection (which the vicarage had, but which our church buildings did not have at that time). Consideration was given to installing internet in the church buildings, but again the consensus was that people were happy with worship being streamed from the vicarage for the time being. These considerations included the dynamic of a service conducted in an empty church, which for some may have looked rather lonely or staged, and the way in which having services conducted in a home brought a sense of complementarity and solidarity, given that others had to watch the services from their own homes themselves. Services would continue to be streamed from the vicarage for the time-being, but with constant review.

- “Ask the Vicar” podcast
- Launch of Freephone service by Archbishop of Canterbury to join in worship 24/7 “Daily Hope” – hymns, reflections, prayers
- Ascension Day service (streamed on-line)
- Invitation to Christians throughout the world to pray for more people to come to the love of Christ, as part of the global movement “Thy Kingdom Come”
- Food collection and delivery to North Enfield Food Bank
- Zoom socials on Wednesday afternoons and evenings
- Plants for sale in aid of the churches.

June

- Trinity Sunday, celebrated our belief in one God who is three persons, with guest speaker, the Rev’d Dr Simon Cuff (on-line)
- Prayer Vigil to remember George Floyd, and all who were touched by discrimination (on-line)
- Feast of Corpus Christi (on-line)

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- Wednesday Zoom socials

15 June: Churches may reopen for private prayer if the community was willing to do so and able to fulfil hygiene and safety requirements

Lone people were able to form a support bubble with one other household

Some secondary schools would reopen

17 June: Families were able to visit some care homes

23 June: Social distancing rules applied

- Patronal Eucharist celebrated the birth of John the Baptist, and gave thanks for our life as a congregation, with guest preacher, the Rt Rev'd Rob Wickham, Bishop of Edmonton (on-line)
- Zoom coffee morning
- Zoom Quiz Night
- St Luke's church opened for private prayer on Wednesdays and Saturdays from 30 June from 10am-12noon

July

- St John's church opened for private prayer on Wednesdays from 1 July from 10am-12noon

4 July: Lockdown eased, two households allowed to meet indoors or outdoors, and churches could reopen for public worship within guidelines.

- A router was obtained and the Vicar broadcast services live from church over Facebook
- St John's School end of year service and Leavers' celebration conducted on-line with the Vicar participating by giving a talk and blessing.
- 26 July: Public services resumed in church buildings

August

Government made the wearing of face masks mandatory in Places of Worship

- Zoom Quiz

September

2 September: Schools reopened

9 September: The Government ruled that people must not meet socially in groups larger than six. Exceptions included churches, schools and workplaces

- Zoom Quiz
- 19 September: Morning Prayer resumed from St Luke's, 8am Tuesday to Friday in the chancel, attendees having a designated seat and book
- Evening Prayer led by Andrew or Peter on-line, and by Peter in St Luke's chancel on Fridays.
- From 27 September, Sunday Evening service at 5.30pm from St Luke's
- St John's church closed from 28 September for chancel ceiling repairs for approximately 6 weeks. All services held from St Luke's

October

17 October: Government announced that London was within Tier 2 restrictions: No household could mix and the Rule of Six applied for outside

- Harvest festival held on 4 October with offerings for the Enfield Food Bank
- Launch of Save the Ceiling campaign for St John's, the project costing around £30,000
- St Luke's Patronal Festival, gave thanks for our life as a community and prayed for our parish
- Parish Quiz Night

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November

- All Saints Day Morning Service and Eucharist in St Luke's
- All Souls service of commemoration for all those whom we love who had died, 5.30pm St Luke's
- 2 November: Ceiling works completed at St John's church and church able to reopen
5 November: Second lockdown until 2 December
- The Vicar broadcast live services from the Lady Chapel in St Luke's
- St John's and St Luke's parish was registered with easyfundraising for free donations when online shopping
- On-line Remembrance Day Eucharist at 9am and Act of Remembrance at 10.50am during which names of those from the parish who gave their lives in two world wars were read and a two-minute silence observed
- Invitation to the virtual launch of Enfield Debt Centre (Christians Against Poverty), to help people out of the cycle of financial difficulties
- Participation in Operation Christmas Child (shoebox presents for children in need across the world) through Samaritan's Purse
- Zoom Quiz
- St John's School Remembrance Service: The Vicar shared a Remembrance video
24 November: Government announced plans for Christmas: Between 23-27 December, three households may meet in private homes; churches may open but not other public indoor spaces
- Members of the Christmas Enabling Team meet to formulate plans for celebrating Christmas on the assumption that services would be able to take place, with restrictions, reduced capacity, hygiene precautions:
 - Moving Nine Lessons and Carols from St John's to St Luke's
 - Holding a second Christingle service
 - Moving Midnight Mass earlier
 - Adding an extra Christmas morning service
- Christ the King Eucharist, proclaiming Christ's sovereignty over creation, and Stir Up Sunday.
- Invitation to participate in the public consultation "Independent Faith Engagement Review: Call for Evidence", to consider how best the government should engage with faith groups, which could have a huge impact on how faith is treated in the public sphere

December

2 December: Lockdown eased. London was in risk level Tier 2. Public worship permitted in church buildings

- Plans for Christmas instigated:
 - Blue Christmas, St John's Thursday 17th, 6pm (we would worship in solidarity with all those who find this season difficult or painful)
 - Nine Lessons and Carols, St Luke's, Sunday 20th, 6pm
 - Bring Your Own Christingle Services, St Luke's Thursday 24th, 2.30pm and 4.30pm
 - (Nearly) Midnight-in-Bethlehem Mass, St Luke's, Thursday 24th, 9pm
 - Christmas Morning Eucharist, St John's, Friday 25th, 9am
 - Christmas Morning Celebration Service (non-Eucharistic), St Luke's, Friday 25th, 10.30am
 - Potential to end some services with outdoor singing which could now take place
 - Free tickets to be booked on-line or by phone from 4th December

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- All worship to be shared on-line to join in praise and prayer
- Holy Communion, St Luke's and on-line, Sunday 27th, 10.30am
- Christmas service ticketing starts
- Christmas Pantry collections of food, Christmas treats and everyday items, from St Luke's porch from 8th – 22nd December. People from the local community who were struggling to make ends meet could come and collect items to help them through this difficult time
- 6th and 13th December, Holy Communion from St John's and online, and St Luke's
- Launch of Christmas Cracker raffle
- 16 December: London moved to risk level Tier 3*
- Thursday 17 December, Blue Christmas service held at St John's for all those who found this season difficult or painful
- Thursday 17 December: Services of Christingle, Midnight Mass, and Christmas morning were professionally pre-recorded by Lucy Williams, along with carols sung by the choir.
- Sunday 20 December, Nine Lessons and Carols at St Luke's at 6pm
- 20 December: London moved to risk level Tier 4: Cannot meet indoors over Christmas unless part of a support bubble, and with only one other person outdoors*
- 22 December: Decision made by the PCC to cancel in-church services following reflection on Sunday's Carol Service, that the safest way to serve the community would be to suspend public worship over the Christmas period and to move all services online. The Vicar put the following message online:
"The PCC has been weighing up the desire to bring comfort and joy to people's hearts, to be a beacon of positive news where it has been in short supply, and to help facilitate fellowship where so many of us are feeling isolated and afraid, alongside our responsibility to our local community. Added to this, I am aware that we have people – many of whom are in vulnerable categories themselves – who had so graciously volunteered to steward, clean, and provide music, and who are now feeling uneasy about continuing with services in church. This is not a time for putting people under more pressure. For my part, I will now be able to spend time that I would have spent preparing for and taking services speaking on the phone to people, particularly the isolated and vulnerable – many of whom were not planning to attend these services at all."
- All those due to attend Christmas services contacted
- 24 December: Christingle, available to watch from 2.30pm on Facebook
- 24 December: Midnight Mass Eucharist welcoming in the feast of Christmas, available to watch from 9pm on Facebook
- 25 December:
 - Christmas Celebration service without Holy Communion, from 8.30am on Facebook
 - Christmas Day Eucharist welcoming Christmas Day, live at 9am on Facebook
- 27 December: Online worship

DEANERY SYNOD

Members of the PCC, Mary Englefield, Andrew Reid (to June) and Diana Evans (from June to November), served on the Enfield Deanery Synod which normally meets three times each year at different Churches in the Deanery. This provides the PCC with an important link between the Parish and the wider structures of the church. The Diocese of London is divided into Episcopal Areas which are subdivided into Deaneries. The Parish is in the Enfield Deanery within the Episcopal Area of Edmonton. The principles of the Deanery Synod are the same as the General Synod, having the full Synod, The House of Clergy and the House

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of Laity. The Area Dean is Chair of the Deanery Synod and there is also a representative on the Diocesan Synod. Enfield is also fortunate in having representatives on the General Synod. Deanery Synod members are elected every three years, the current term is 2020 - 2023.

The meetings include talks, followed by discussion and are usually open meetings to which parishioners are welcome to attend. The only meeting able to be held in 2020 was in February at St James Church Enfield Highway. The Synod was told about the plan for a Megabus to be parked at Bishop Stopford School with equipment for Christians to engage with young people. There were talks by Deanery Lay Leaders about social action they are involved in: Night Shelters (St Andrews Southgate), Mothers Union (Sue Johnson) and the Environmentally Responsible Church (Sandra Anderson). Future meetings are planned via Zoom.

PASTORAL CARE

During periods when people were isolated, the Vicar encouraged us to become a “phone buddy” for some of our more elderly or vulnerable parishioners, to do shopping for those unable to get out, and to make friends with neighbours especially to help any who are self-isolating.

In normal times there are collections for the Enfield Food Bank in both churches and the Café, and members of the Parish have an involvement with homeless suppers at Lancaster Road United Reformed Church. During this year, these donations became even more needed, and have been collected and delivered in accordance with health guidance. The “Christmas Pantry” was launched during December enabling people to deposit food, everyday items and Christmas treats in St Luke’s porch for local people in need to collect.

The Parish sponsors the 12th Scout Group of Beavers, Cubs and Scouts who normally meet at the Stratton Avenue Scout Hut and participate in parade services. The Group willingly volunteer for tasks including church gardening, preparing beds for the Winter Night Shelter, and would normally run the barbecue at Parish fairs.

The Community Café based in St Luke’s, Fields Coffee Shop, was open from Monday to Friday. Developments in the arrangement between the PCC and Fields Café, owing to the PCC’s obligations under charity law, meant that the manager was planning to end her tenure in May as she was moving away from the district, however the Café was unable to be open from the end of March following the introduction of lockdown restrictions.

Members of the Parish participated in and supported the All People All Places Winter Night Shelter during January, February and March.

The Parish has a thriving (mixed gender) Mothers’ Union, based primarily at St Luke’s, providing fellowship for its members, organising events and also working to support the mission of the Mothers’ Union around the world.

Meditation sessions were held in accordance with the World Community for Christian Meditation on each Thursday evening in the Lady Chapel of St. Luke’s Church until 26 March. Later in the year they were offered via phone-in sessions or on-line via the World Community for Christian Meditation website.

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The Clay Hill Singers customarily meet weekly at St. Luke's in term time, and all are welcome to participate in singing songs together from a variety of different eras. This also closed in March to avoid spreading the Covid-19 virus. "Knit and Natter" met fortnightly at Woodbury Manor Residential Home until care homes were closed to visitors in March. Chase Stitches met on the first Monday of each month in St Luke's Refectory until the church buildings were closed in March.

SAFEGUARDING

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in relation to having due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. The Parish's Policy Statement is displayed in both churches and is available from the Safeguarding Officer and on our website.

The PCC complied with the Bishop of London's request to participate in the Past Cases Review 2, as part of which all parishes were instructed to disclose any known historic cases of abuse involving clergy or lay church officers to the Diocesan Safeguarding Team.

MISSION AND EVANGELISM

There was a monthly Soup Lunch in the Jean Price Hall at St John's, with donations given to a charity supported by the Parish. This took place weekly during Lent, however was discontinued on 23 March.

Throughout the year, a number of special collections were made, which, together with Soup Lunches, enabled the parish to send donations to the Bridge of Hope Children's Ministry and The Winter Night Shelter.

The Parish supports the work of Bridge of Hope Children's Ministry, a Christian charity, which supports orphans and abandoned children in Rukungiri, West Uganda. The charity aims to release children from poverty and prevent them having to live on the streets. A number of special collections were made during the year enabling the Parish to send donations.

The parish has pledged £50 per month to support Enfield Churches Debt Centre with the charity Christians Against Poverty from 1 January 2021.

St John's Church was open to all visitors on Wednesdays (9am - 3.30pm) and Fridays (9.30am – 1.30pm) until the end of March.

ECUMENICAL RELATIONSHIPS

On the third Sunday of each month when possible, members of the congregation united with the Lancaster Road United Reformed Church for evening service.

PRINCIPAL MATTERS CONSIDERED AT PCC MEETINGS DURING 2020

General

- Parish calendar
- Churchwarden's reports on the fabric, goods and ornaments of the churches
- Annual report

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- Financial Review and audit of accounts
- Revision of Electoral Roll (to be next renewed in 2025)
- Annual Parochial Church Meeting
- Appointments of:
 - Churchwardens
 - Treasurer
 - Stewardship Recorder
 - Financial Officer (contracts and bills)
 - Independent Examiner of the accounts
 - Secretary
 - Deanery Synod representatives
 - Standing Committee
 - Buildings Team sub-committee
 - Parish Safeguarding Officer and Children's Champions
 - Health and Safety Officer
 - Sidespersons/Welcomers
- Ongoing application of Coronavirus guidance from Diocese and Government (short-term plans in a fast changing situation):
 - Pastoral care in keeping in touch with parishioners
 - PCC and other meetings to be held by Zoom webinar
 - Lockdown, Tier Four and church buildings closures:
 - Alternatives to public worship in churches
 - Nomination of people allowed to enter church buildings (ie, one person: Vicar and member of his household allowed for streaming a service or private prayer, but agreed it would be appropriate that one churchwarden per church for maintenance and security)
 - Securing buildings (heating, water, stores, documents)
 - Whether to use wifi in the church to provide a live or recorded service from an otherwise empty church or from the Vicarage (decision that all worshipping together with a live service from the Vicarage was more significant than the place of broadcast)
 - Facebook Live
 - Website – continuous update
 - Financial losses and budget forecasting
 - Fundraising
 - Electronic donation facility
 - Foodbank
 - Maintenance of buildings and repairs
 - Financial concessions for buildings' users/deferral of payments during lockdowns
 - Applications to Heritage Emergency Fund
 - Post lockdown phasing back use of churches, eg for limited services such as funerals and weddings and private prayer, and reopening of churches for public worship:
 - Risk Assessments; Implementation of Protocols for Public Worship documents and plans published and implemented
 - 72 hours minimum between church entries
 - Stewarding, cleaning of churches and toilet facilities, provision of hand gel, notices and instructions, orders of service
 - Accommodating social distancing rulings and consequent limited numbers

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- Private prayer
- Services without singing
- Christmas services (Nine Lessons and Carols, Christingle, Midnight Mass, Christmas Morning) – planning under Tier 3 restrictions (ie, ticketing, cleaning, stewarding, logistics); cancelling under Tier 4 rules
 - Many of congregation and volunteers within vulnerable categories
- Parish finances, including applications for grants and loans towards major projects, and repayment of loans
- Charity Commission annual return
- Stewardship pledges and renewals programme
- Table of fees revision
- Consideration of Common Fund offer to the Diocese
- Insurance cover for parish buildings
- Formalising financial arrangements for Organist
- Gift Aid clarification
- Parish buildings hire agreement and documents
- Policy renewal chart, policy updates and document library, renewal of forms
- Re-adoption of the Children and Vulnerable Adults' Safeguarding Report and Policy, self-audit submitted to Diocese, notices displayed
- Past Cases Reviews on Safeguarding
- Archdeacon's (virtual) Visitation
- Events, fundraising organisation, fund recipients
- Noticeboards renewal: Application to Chancellor and in accordance with London Borough of Enfield's Conservation Area policy
- Application of Revised Church Representation Rules
- Quinquennial Report renovation and repair actions for both churches and halls, including gutters and roof repairs and improvements to the St Luke's Hall flat
- Risk assessments for functions, and monthly check by wardens
- Health and Safety Policy statement reviewed and adopted, and displayed in buildings
- Electrical safety checks and remedial work
- The future of the parish, including its use of buildings with regard for its users
- Amazon Smile and Easy Fund Raising programme participation

St John's Church, Jean Price Hall and grounds

- Chancel ceiling renovations and temporary closure: Fundraising and grant applications, engineer's and architect's reports and estimation of costs, tendering processes and approval of specialist contractors
- Front porch crack in wall and floor
- Replacement heaters
- Drone surveys
- Hall rental
- Condensation in Hall
- General maintenance and repair of buildings
- Grounds maintenance
- Kevin Young Memorial Garden proposal and faculty application
- Maintenance of vegetable plots and sale of produce
- Interment of ashes policy
- Protected oak tree: survey, application for reduction, works

St Luke's Church and grounds

- Buildings maintenance and repair
- Drone surveys
- Gutter clearance and roof inspection
- Leaking roof and gutters repairs requiring scaffolding
- Lime tree pollarding
- Clearance of church basement
- Use of church for filming by BBC Studios
- Vestry rental
- Grounds maintenance
- Renovation of area where car had intruded into grounds

St Luke's Hall

- Negotiating a contract with Nursery on the Hill (formerly Stepstones) with regard to a proposal for a 25 year lease.
- Property valuations
- Consideration of lease inside or outside The Landlord and Tenants Act 1954
- Terms of Engagement
- Insurance
- Energy Performance Certifications
- Works required
- Rental agreement for garage
- Flat usage
- Formal notification to hall users regarding use of hall during pandemic and longer term notification of proposed lease of the whole building
- Formal notification to past hall users of cancellation of reinstating hiring agreements and requirement to remove all equipment and return keys
- Removal of Hall from LBE Halls for Hire listing and parish website
- Removal of items in storage
- Storage for Four Hills Music company's equipment

Mission Action Plan and Capital Vision 2020

- Children's Service and Junior Church
- Winter Night Shelter participation
- Donation of part of Winter Night Shelter funds to All People All Places project
- Involvement of the parish in supporting the new Enfield centre for Christians Against Poverty (debt service and debt relief) by pledging money towards the costs of running the debt centre
- Extension of current licence for Fields Cafe
- House groups

Rosemary Dixon
Secretary to PCC

THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF SAINT JOHN AND SAINT LUKE, CLAY HILL

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FINANCIAL REVIEW FOR 2020

Total income in 2020 was £136,138 and expenditure £145,038, with a deficit of £8,900. Unrestricted general operating income and expenditure (ie excluding special fund raising for renovations, improvements and repairs to churches and halls) were respectively £119,218 (4.5% more than in 2019) and £112,796 (almost the same as in 2019) with surplus of £6,423 compared to a surplus of £1,447 in 2019. Despite the pandemic, this was made possible by a £22,200 grant from the National Lottery Heritage Emergency Fund to offset lost income in August to November.

Operating income including the grant, increased by approximately £5,100 despite falls in hall and church lettings of £23,200 and in collections and special services of £7,500, partially offset by increases in Stewardship income of £3,400 and in net fundraising and donations of £6,600. At the same time, operating expenditure remained almost unchanged compared to 2019, the two most significant changes being £10,000 professional fees - including £8,768 for negotiating and preparing the lease for St Luke's Hall, offset by a £11,200 reduction in hall repairs and maintenance.

Clearly it is difficult to draw any meaningful comparisons with 2019, but if the National Lottery Grant and the professional fees for the lease for St Luke's Hall were excluded, there would have been a general operating deficit of £6,850.

At the end of 2020, PCC bank accounts contained £115,452, down from £124,352 at the start of the year. This included £86,378 invested in the CCLA CBF Church of England Deposit Fund. The assets were distributed across St Luke's Church and Hall Improvements Fund (designated) £50,670, St John's Renovation Fund (restricted) minus £14,314, St John's Church and Hall Improvement Fund (designated) £238, Legacies Fund (designated) £8,318, Night Shelter Fund (restricted) £403, Special Collections Fund (restricted for Bridge of Hope) £139 and the General Fund £69,999, which was 8.9% more than at the end of 2019.

With the closure of halls and churches in March, the proportion of income from building letting rents fell to 29% (44% in 2019). Sunday collections also fell to 4% (9% in 2019). However, there were increases in the proportion of income from Stewardship to 42% (31% in 2019) and from donations and fundraising to 20% (12 % in 2019). The proportion of expenditure for Ministry costs increased to 59% (49% in 2019). Whilst church buildings and gardens costs at 26% were similar to those in 2019 (23%), hall buildings costs fell by 10% (21% in 2019). The Parish offer of £55,980 was paid in full to the Diocese Common Fund (2.9% up on 2019). In grateful appreciation of the considerable support given to the parish by the Diocese and the Archdeacon of Hampstead for both St John's Lych Gate and Chancel Ceiling projects, the parish has committed to increase its contribution to the Common Fund for 2021 by 1.8% to £57,000.

The other significant area of expenditure was for maintenance and minor repairs to both churches totalling £11,075 (£9,128 in 2019). This included for both churches: annual electrical testing (£1,433), annual gas heater maintenance (£1,018) and gutter cleaning (£2,113) half of which was for late charges for 2019; for St John's church: replacement of two failed gas heaters net of VAT recovered from Listed Places of Worship Scheme (£3,564), repairs to drains net of VAT recovered (£1,870), a steeplejack to repair spirelet slates £900 and replacement of various lamps (£171).

£577 was raised from soup lunches, donations and income tax recovered by Gift Aid to

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support mission activities and £600 was disbursed to the Bridge of Hope Children's Ministry. £1,454 was raised for the North Enfield Night Shelter from donations, income tax recovered by Gift Aid and a Soup Lunch. Operating costs for the shelter in the first quarter of 2020 totalled £1,526 including heating and lighting (£768) and laundry and food (£733). As it will not be possible to hold a shelter in St Luke's church in 2021, £1,000 was donated to APAP for alternative shelter arrangements in Enfield.

Major Projects and Repairs

St John's Lych Gate Project: The 5% warranty of £858 was paid to Bakers of Danbury and the Lych Gate Fund closed.

St John's Chancel Ceiling Project: Fundraising receipts totalled £13,127 including donations and associated income tax recovered through Gift Aid £7,440, a grant from the National Churches Trust Gateway Fund of £5,000, plus the November online quiz £508 and sales of plants, vegetables and jams £159. The Edmonton Area of the Diocese of London has approved an application for a grant of £10,000 plus a loan of £10,000 for the project which is expected to be received in January 2021. Expenditure totalled £32,655 comprising architects fees £6,192, organ covering and cleaning £520, professional H&S services £338 and the building work £25,605. This was offset by recovery of £5,234 VAT from the Listed Places of Worship Scheme. A 2.5% retention for the building work of £657 will be payable in mid-2021. Allowing for forecast receipts and expenditure in 2021, at the end of 2020, St John's Chancel Ceiling Fund has a shortfall of £4,849.

St Luke's Hall Nursery Lease Project: Professional Fees incurred in negotiating and drafting the lease for Nursery on the Hill for the whole of St Luke's Hall totalled £8,768, comprising valuation of the building £1,680, negotiation and technical support and preparation of a reinstatement cost for the building £1,935, negotiation of the lease and preparation of the Charity Act Report £3,953 and legal services £1,200. It is currently expected that the lease will be signed towards the end of January 2021.

Reserves Policy

It is the policy of this Parish to try to maintain a balance of unrestricted funds which equates to at least three months of routine unrestricted payments. This is equivalent to £25,000 and is held to smooth out fluctuations in cash flow and to meet emergencies.

St Luke's Church half share of the proceeds of the sale of the Hawthorn Grove Hall in 2008 was set aside in a designated fund for improvements to St Luke's Church and Hall. That fund has since been used for improvements and major repairs to St Luke's Church and Hall including refurbishment of St Luke's Church refectory, emergency repairs to St Luke's Church ceiling and refurbishment of St Luke's Hall kitchen.

Both churches had Quinquennial inspections in January 2020, the required remedial work for which includes high level repairs to St Luke's church. The annual gutter cleaning in November 2020 also identified a number of areas for urgent repair on the roof. A complete schedule of repair work for both churches is being prepared but in the immediate term, a contractor has been identified to undertake to repair flashings a damaged slates to prevent water entering St Luke's church. Accordingly, this Parish has reserved £25,000 for this ongoing work, the sum to be reviewed as more detailed assessments of the areas identified for repair are obtained.

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It is our policy to invest as much of the Parish's funds with the CCLA CBF Church of England Deposit Fund where 69% of total funds were invested at the end of 2020.

John Wright
Treasurer

THE PROJECT TO AGREE A LEASE FOR USE OF ST LUKE'S HALL BY NURSERY ON THE HILL

Nursery on the Hill (NOTH) has rented the former "Coffee Bar" of St Luke's Hall for a day nursery since 2006. In October 2019, NOTH presented proposals to expand the nursery by taking on a 25 year lease for the whole building. NOTH would pay for a major refurbishment of the hall including new gas heating, removal of the stage, a suspended ceiling, new windows and creation of a quiet space and a library.

The PCC appointed Ryan Bunce & Co. to negotiate Heads of Terms with NOTH – to be the key points of the proposed lease in non-legal wording - and to prepare a Charity Act Report. Valuations commissioned by both the PCC and NOTH estimated similar rental figures and formed the basis for negotiations about how NOTH's investment in the building might be reflected in some form of rental 'discount'. It was agreed that the rent for the first five years of the lease would at £25,000 pa. 'discounted' from the full valuation rent of £48,500pa. A lease was drafted based on leases previously granted by the London Diocesan Fund. An Agreement for Lease (AFL) was also signed being a contract in which all parties agreed to grant a lease at a subsequent date, subject to certain conditions being satisfied. This facilitated early agreement of a deal so that renovation work could start instead of having to wait until the lease has been agreed by all parties. All former hall users were given notice to remove all equipment by 20 September.

Mid-September to mid-October 2020 was a period of intense negotiations and discussions with both the Diocese and NOTH as to whether the new lease should be within or outside the Landlord and Tenant Act 1954. NOTH wanted to ensure maximum protection for its approximately £150k investment in the building. It was finally agreed that the new lease should run for 20 years with multiple break points and be outside the Act. It was also agreed that a Schedule of Condition should be prepared after all renovation work had been completed under the AFL that would define the baseline for the minimum standard of the building at the end of the lease.

Refurbishment work began in the main hall, kitchen and committee rooms on 19 October 2020. New windows were installed, old electric wiring and gas pipes and the stage were removed, an area at the back of the hall was partitioned, a false ceiling installed and the kitchen and toilets were stripped and refurbished. The work was completed in time for NOTH's reopening on 4 January 2021. The 'old' nursery area is being redecorated after which it will be brought back into use. Renovation of the former flat will be completed together with some minor repairs to the hall roof during January and February. NOTH took over responsibility for all gas, electricity and water supplies to the whole building from 1 December 2020 and for the cost of building insurance from the policy annual renewal date on 24 December 2020. A new condition survey will be undertaken in early February 2021, after which it is expected that the new lease will be signed by all parties ready to come into force

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on 1 March 2021.

John Wright
Treasurer

VOLUNTEERS

We would like to thank all the volunteers who work so hard to make our Parish the lively community that it is and especially the Stewards and cleaning squad who have kept our churches safe and available for our congregations during this year.

We thank David Nash and his wife Bridget, our Lay Reader Andrew Reid (also Health and Safety Officer and buildings advisor), visiting and/or virtual clergy, Nathan Hulse (organist) and John Wright (organist and Treasurer), and all members of the Choir as well as our Sidespersons and Welcomers.

In particular we thank Caroline Godden for taking on so many roles with the on-line services as well as doing her fulltime job, our churchwardens Marion Berry (also Stewardship Recorder) and her assistant Gillian Medcalf at St John's, Elaine Plumb and Ian Buswell at St Luke's (who also acted as Manager for St Luke's Hall for many years), and the Parish Administrator, Mary Englefield.

We also thank Cheryl Graham (Church Safeguarding Officer and Children's Champion) and Paul Bates (Children's Champion), Heather Livermore (Electoral Roll Officer) and John Rhatigan (Parish Contracts manager).

We are particularly grateful to John Wright and Adil Vittachi (our legal advisor) for the huge amount of work they continue to put into the St Luke's Hall negotiations and also the Archdeacon of Hampstead for his support and advice.

We are grateful to all who maintain our church grounds – the churchwardens, Joan and Dave Young (Verger at St John's), Jack Williams, Paul Wallace, Cheryl and Don Graham, Julia Thompson and Michael Mansfield, together with all the other members of the PCC and congregation for their valuable contributions to our ministry and for keeping our churches and halls running.

PLANS FOR 2021

- To continue the life of the parish in the best way possible
- To re-establish, when possible, the community activities and events associated with the parish
- To further develop outreach projects
- To continue to help communities to thrive
- To plan the use and development of our buildings
- To recruit and train a new treasurer
- Participation in the Winter Night Shelter scheme with a view to it or its equivalent restarting in the future
- To train assistants and deputies in various roles within the church organisation
- The review and promotion of planned giving schemes including a legacy policy
- To further develop the House Groups for Christian discussion and socializing

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- To further develop the system for transporting senior members of the congregation to services and church events

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Measures. The PCC is a registered charity.

The appointment of PCC members is governed by and set out in the Church Representation Rules. The membership of the PCC consists of the Incumbent (our vicar), one or two churchwardens for each church, two representatives to the Deanery Synod, Lay reader/s, and our Authorised Pastoral Assistant, all of whom are automatically *ex officio* members, and up to nine (where the Electoral Roll stands at 100 or less) or 12 (where the Electoral Roll stands at 101 or more) members elected each year at the Annual Parochial Church Meeting (APCM) by the members of the congregation who are on the electoral roll of the Parish. Up to three additional members may be co-opted during the year. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Church Electoral Roll was renewed in February 2020 and has a membership of 113 parishioners. Eleven persons were elected as members of the PCC at the APCM on 1st March 2020.

At the Annual Meeting on 6th April 2008, it was agreed that the Churchwardens' Measure that "*a person may not serve longer than six years as a churchwarden*" shall not apply to the Parish, and that the normal term of office of elected members of the PCC shall remain one year. This decision was reviewed in 2017 and retained and will be reviewed again by 2023.

PCC members are responsible for making decisions on all matters of general concern and importance to the Parish including deciding on how the funds of the PCC are to be spent.

During 2020, the PCC met formally on eight occasions with an average attendance of 86%. This included two meetings convened under Special Circumstances, and six via Zoom webinar for which the Church of England gave permission. (Absences were generally accounted for by members being keyworkers or by technical failure). Due to the fast-changing situation regarding Coronavirus, the lease negotiations for St Luke's Hall, and the ceiling repairs for St John's, the Standing Committee of the PCC met on 10 further occasions throughout the year and their decisions were ratified by the PCC at each following meeting.

The PCC has one sub-committee, The Buildings Team, responsible for the management of the Parish buildings, including Health and Safety matters, setting hire charge rates and establishing terms and conditions for hires. There is also a less formal group responsible for the management of the Winter Night Shelter, a Social Events and Fund Raising Committee, and for 2020, a Christmas Service Enabling team.

ADMINISTRATIVE INFORMATION

The Parish of St. John and St. Luke is situated in Clay Hill, Enfield, Middlesex and is part of the Diocese of London within the Church of England. The correspondence address is 92 Browning Road, Enfield, Middlesex EN2 0HG, telephone number 020 8363 6055. The registered charity number of the Parish is 1151418.

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The Parish contains two churches, situated on either side of Hilly Fields Park. St. John's Church is located in Strayfield Road, at the junction with Theobald's Park Road, Enfield, Middlesex EN2 9JF. St. Luke's Church is located in Phipps Hatch Lane, at the junction of Browning Road, Enfield, Middlesex EN2 0HL.

The Parish has two halls: The Jean Price Memorial Hall is adjacent to St. John's Church in Strayfield Road, Enfield, Middlesex EN2 9JF. St. Luke's Hall, which is vested in the Trustees of the Bishop of London's Fund, is located at 37 Morley Hill, Enfield, Middlesex EN2 0BL.

St John's Church of England Primary School is linked to the Parish through the London Diocesan Board of Schools and the Enfield Council.

The people listed below served on the PCC during 2020.

Vicar (Chair):	Rev Peter Godden	
Readers:	Andrew Reid Roy Tungatt	(to February)
Churchwarden at St. John's:	Marion Berry	
Churchwardens at St. Luke's:	Ian Buswell Elaine Plumb	
Deanery Synod:	Mary Englefield Diana Evans Andrew Reid	(from June to November) (to June)
Parish Administrator:	Mary Englefield	
Authorised Pastoral Assistant:	Michael Mansfield	
Elected members:	Paul Bates Valerie Budd Rosemary Dixon Cheryl Graham Peter Livermore Gill Medcalf Stephen Morgan John Rhatigan Jack Williams Monica Wood John Wright Joan Young	(Vice-Chair) (to September) (Secretary) (from APCM) (to APCM) (Treasurer)
Church Safeguarding Officer	Cheryl Graham	
Children's Champion	Paul Bates	
Disclosure and Barring Service Checker	Heather Livermore	
Electoral Roll Officer	Heather Livermore	
Health and Safety Officer	Andrew Reid	

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Organist	Nathan Hulse
Risk Management Officer	Andrew Reid
St John's Primary School Governor	Roy Tungatt
Stewardship Recorder	Marion Berry
Standing Committee	Peter Godden Marion Berry Ian Buswell Rosemary Dixon (Secretary) Mary Englefield Elaine Plumb Andrew Reid John Wright
Social and Fundraising Committee	Marion Berry Nicola Bugliani Mary Englefield Malcom Foster Wendy Foster Emily Lawlor Gill Medcalf
Bankers:	Metro Bank, One Southampton Row, London WC1B 5HA
Independent Examiner:	Mr Roger Seaton FCA
Bank account signatories:	Ian Buswell, Mary Englefield, Peter Godden, John Wright
The Parish website is managed by Roy Tungatt. The url is www.clayhillparish.org.uk .	

ST. JOHN THE BAPTIST CHURCHWARDEN'S REPORT

St. John's Church

During this unprecedented year the Parish has stood fast with many fresh initiatives to continue our support within the community. Services ran as normal till the first and second lock down. When services were permitted to recommence they were 'socially distanced'. Sunday services were available 'on-line' during the lock downs. Christmas services were suspended after 'Blue Christmas' and following Nine Lessons & Carols; with great foresight Fr. Peter had 'pre-recorded' the Christmas services which also became available on-line. Our thanks to Fr. David Nash who supported Fr. Peter and Caroline whilst they were on leave.

Due to the Covid-19 lock down Risk Assessments were drawn up to ensure the safety of all. A church log recorded all tradesmen working in the church, ensuring anyone who needed to enter knew the last date of entry, plus a separate log for the organ. Most of the chairs were removed from the church and stored safely in the hall, the remaining re-arranged at measured distances to enable 'social distancing' ready for the church to re-open for services. St. John's church was able to open for 'Private Prayer' on Wednesdays 10-12pm where government policy permitted with a rota of volunteers to 'steward'. At each change in Government plans new 'risk assessments' were completed. The parish was very fortunate to

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receive 'sanitising material donations' for both lock downs from Morrisons' and Tesco's who have previously supported our fund raising programmes. The church remained secured during the lock downs and the buildings regularly checked.

Major work identified in the Quinquennial Report on 21st January ~ the Chancel Ceiling was permitted under the Archdeacons 'List B' and able to commence on 29th September, completed 2nd November. A grant of £5,000 was obtained from National Churches Trust and another from the DAC of £10k, plus £10k loan. An emergency repair to a blocked outside toilet drain, due to tree roots was carried out during the repairs, the cost being covered by insurers. Routine Precision Safety checks on 25 February and gas fires were serviced in the summer and two failed heaters replaced. Gutter clearance was carried out on 4 November. Steeplejacks attended in November and re-fixed a 'slipped' slate on the fletch, repaired a broken slate on the Jean Price Hall and applied the 'Smart water' to all roof lead. Smaller works were completed by St. John's 'team of volunteers'.

We were unable to run the 'Flower Show' over the Patronal week-end; although preparation had started early in the year. Over 650 plants had to be found new homes, most of which were available for 'donations', this raised over £600. Tomato plants were offered to those in the 'parish stewardship scheme' who could take them.

On the Grenfell Tower anniversary 14 June a single bell tolled 74 times for those who died and on Armistice Day Wednesday 11 November, a single bell tolled 11 times and a 2 minute silence held.

St. John's Hall

The hall was in use outside of lock down, partially to 'Baby Beeps', who also used the rear grounds on sunnier days. Later it became the store for the church chairs. Regular checks were kept when not in use, the alarm requiring a new battery. It was discovered that by leaving all internal doors open (except the locked store cupboard) and with the use of a 'dehumidifier' in the kitchen, the inside windows misted up far less.

St. John's Grounds

A protected oak required further work by the tree surgeons as further boughs had rotted, with large pieces of bark falling into the neighbours external ground and a risk to the occupants. The tree surgeons applied for the required council permission and work was carried out on 23rd September. St. John's 'team' – assistant church warden Gill Medcalf, Joan & Dave Young, Paul Wallace, Cheryl & Don Graham, Jack Williams, a welcomed newcomer – Katherine Gough and myself arranged varying times/days to carry out regular and necessary work (exercise) to ensure the church and grounds are a pleasure for all. The Veg plot extension was completed and the produce provided further donations. The 'team' also acted as 'stewards' for services and Private Prayer.

My continued thanks to Joan Young for her mentoring support.

Marion Berry
Churchwarden

ST. LUKE THE EVANGELIST CHURCHWARDEN'S REPORT

We still have work the Quinquennial survey reported and during the year the Buildings Committee with Andrew Reid have planned to undertake most of these improvements in the

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coming year. Annual gas and electrics were P.A.T tested including our emergency lighting. Our organ has been tuned again this year.

We have had plans passed by the Diocese and local Council for new noticeboards at St. Lukes and we thank John Rhattigan for his time on this matter. There has been slight damage to brickwork on the North East wall which was due to a car mounting the pavement taking out one of the bushes. Hall & Randall did our yearly gutter clean and photographs were taken highlighting works needed to prevent water ingress. In August trees were pollarded in the Macey garden as they were overhanging a property in Browning Road.

The Inventory remains the same as last year.

At the moment the Boiler house is being used as a store room by the Four Hills Music group.

We thank Annie and Teresa who have helped clean and polish our Church, and Ian, who with Michael, Julia and John keep our garden well maintained.

Due to Covid this has been a challenging year for Vicar Peter and Caroline who have found ways of streaming our services, phoning the vulnerable and organising quizzes. We thank them for keeping us well supported with love and prayers. We are also grateful to our Lay Reader Andrew and Rev. David Nash for their time and help given to us in taking many of our services.

**Ian Buswell and Elaine Plumb
Churchwardens**

Signed:

Date:

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VICAR'S REPORT

The parish of Clay Hill is a comparative spring chicken next to many across the Church of England. And yet even those that stretch back across many centuries will have seen few years as turbulent as this one. The onset of the coronavirus pandemic has had a profound effect on how we live, love, and worship, both as a church and in every other area of our lives, as families, friends, and neighbours.

There are parts of our annual report – particularly section 4 – which detail all of the things that we have done to adapt and rise to the challenges of continuing to be a community amidst such a difficult time. But I would like here to reflect on how we have done this.

The way in which we have responded to the pandemic should give us great encouragement, both for the here and now, and for the future.

The open-mindedness and enthusiasm with which so many people have embraced online worship has been a particular source of inspiration to me as your parish priest. I particularly commend those for whom websites such as Facebook might have previously seemed something to be avoided at all costs, who have fully embraced accessing our services in such a way. Your determination to keep joining together in worship, even in what would have felt a very strange way to start off with, shows the strength of faith that exists here in our congregation.

Young and old have shown wonderful enthusiasm in embracing practical acts of devotion like making Easter Gardens, Palm crosses, and Palm Sunday wreaths – even Bishop Sarah joined in, making a beautiful wreath for her front door in Holy Week! And the fact that, through our use of social media, these were picked up by people outside of our congregation, should serve to remind us of what great things happen when we are confident and creative in our faith.

It has also been wonderful to see people's generosity undimmed by the uncertainty unfolding around us: the huge amounts of food donated to the North Enfield Foodbank over the summer; the decision taken by some of you to increase your stewardship donations; the willingness to run errands and arrange shopping for those unable to go out; the supplies given to the Christmas Pantry – these all showed how the love of Christ was working through so many of us.

I also wish to pay tribute to the manner in which so many of you – particularly those of you on the PCC – have prayerfully, faithfully, and graciously made and dealt with difficult decisions. At a time when the whole nation has been going through a time of distress, to behave with such generosity of spirit has been a testament to our bonds as the body of Christ.

All of this and more ultimately reveals just how deeply this community is rooted in the love of Christ. Thank you for whatever you have done to be part of it in this time.

This period in our church, our nation, our world's history will not be quickly forgotten. May we also not forget that God has been the rock who has got us through, and so may we continue to grow in faithfulness to Christ, and open ourselves more and more to the inspiration of the Holy Spirit.

Thanks be to God.

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CHOIR

The year started so well for our choir, singing and leading the worship but from March things began to change due to the arrival of Covid: No church and no singing for the foreseeable future. After the first lockdown things started to improve and singing in church returned in the form of a duet or solo during the communion which seemed to be greatly appreciated by members of the congregation.

Sadly as a choir we were unable to celebrate the special festivals with hymns and anthems but we were very excited to hear that Nathan Hulse was to officially be appointed as Organist and Choirmaster and with some restrictions temporarily lifted we were able to have three choir practices and then sing with a maximum of six socially distanced members at the service of Nine Lessons and Carols at Christmas which felt wonderful! We also recorded carols in St Luke's to be played during the online services for Christingle, Midnight Mass and Christmas Day. Many thanks to all concerned.

We were very sorry to hear of the death of one of our choir members in August. Rita had been a valued member for many years, a real character who loved her singing (and her donkeys).

We hope and pray that we will be able to resume singing for the services very soon and enjoy fellowship with one another once again.

Cheryl Graham

SUNDAY SCHOOL AND JUNIOR CHURCH

Saint John's

Unfortunately, due to Covid, Emily and myself only managed to arrange three St. John's Sunday school activities. However, they were three fun and thought provoking lessons, with the first focusing on God's Spirit. The children produced a wonderful, collaborative dove mosaic which was proudly put on display. February's session was based on God being the Light of the World, where the children made some decorative lanterns. I still have my daughter's one on my bookcase at home. The last Sunday School discussed the issue of climate change, deforestation and pollution and ways of saving the Earth. All the children understand how doing their little bit could save our beautiful planet. They all constructed their own individual playdoh globes to remind them to look after the World. Although limited this year, the Sunday school received really positive feedback from all who attended. Let us hope and pray that we will all be able to come together again soon.

Nicola Bugliari

St Luke's

In January and February we looked at two Psalms - January was on Psalm 22 looking at God is near. And in February we looked at Psalm 23 and the focus was on God is good. In March we began Lent by using the Live Lent resources to think about Care for God's creation and we made wildflower seed bombs out of clay and seeds and threw them on the church grounds in the hope that some wildflowers might grow for the bees!

Becky Shah

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SAINT JOHN'S CHURCH OF ENGLAND PRIMARY SCHOOL

St John's school is a popular half form entry primary school. The pupils are taught in four classes with two year groups in each class. In spring 2020 we had 104 children on our roll. Together with all schools Covid19 has affected the way that the school has been run and how the children have been taught. In March 2020 when the government locked down the country the head teacher and staff put together a plan to teach the children remotely and to provide home learning resources, while keeping the school open for key worker and vulnerable children. The school identified those pupils who had limited IT resources and supplied laptops on loan to those who needed it.

I am proud of the way our teachers and support staff have risen to this challenge. They have become IT experts with lessons being taught online via Microsoft Teams with the pupil's work being submitted and marked online.

When the first period of lockdown ended, we embarked on a phased return of pupils. Our first risk assessment put the entire school into one Covid bubble so that the teaching staff could cover all classes. Unfortunately, one of the children tested Covid positive and the entire school was closed for 14 days. Once again, the children were taught online and home schooled.

On the school's return we decided to put the children into three class bubbles. This worked well as when we had our next Covid positive case we only needed to close the affected class bubble. This enabled us to keep the school open while home schooling those children who were isolating.

Our children's mental health has been a priority. We have kept contact with all the children and their parents by phone, email and via our online classes. We employ an experienced Emotional Health Mentor but Covid restrictions mean that with the school being in bubbles we cannot support as many families as before. We have however used a service called Wellbeing Connect Services which is a government funded initiative to support six of our pupils.

When our children have been self-isolating, families have continued to receive support and we have arranged food parcels for those on free school meals. We have also used Cooking Champions to provide meals to our most vulnerable families.

Our Senior Management team has promoted mental health and wellbeing awareness to our staff and have signposted them to where they can receive support and guidance.

The school has been incredibly grateful for the support that Fr Peter has given to members of our staff and our children's families who have experienced difficult and emotional traumas.

Unfortunately, two members of staff contracted Covid and were unable to work for a period. Happily, although they were quite ill, they recovered and are back with us.

When the country was locked down for a second time in December 2020, we put our remote learning plan back into operation. We have had positive reactions from our children and their parents to our remote learning offering which has kept our children connected to the school and each other. Our attendance figures have been particularly good. However, where pupils have not been engaging with our online learning, we have included them in our vulnerable

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children and had them come into school.

The children were very excited to come back to school recently. The school is now back into three bubbles and we hope and pray that we do not have any positive Covid cases and need to put our home schooling plans back into action.

St John's is a small school, and we are very much a family where every child is valued and nurtured. Although our school is in what might be described as an affluent part of Enfield, we have a significant number of disadvantaged children and those with special educational needs and disabilities.

Our school motto describes who we are:-

At St John's we want everyone to grow and flourish. Our small school is a nurturing community where we can develop our gifts and broaden our horizons. We seek to do all this within the knowledge and love of God, where the values of His Kingdom guide and inspire us.

And, is supported by our passage from scripture.

'I pray that out of his glorious riches he may strengthen you with power through his Spirit in your inner being, so that Christ may dwell in your hearts through faith. And I pray that you, being rooted and established in love, may have power, together with all the Lord's holy people, to grasp how wide and long and high and deep is the love of Christ.' - Ephesians 3.16-18.

Roy Tungatt
Chair of Governors

BRIDGE OF HOPE CHILDREN'S MINISTRY

Bridge of Hope Children's Ministry, a Christian charity which caters for children of all faiths or none, runs two houses for up to 28 abandoned or vulnerable children cared for by 2 house mothers and 2 house aunts, with other help with the laundry, grounds and night security. A sponsorship scheme currently has about 150 children being helped, and some children are also in foster care with support from Bridge of Hope. A nursery and primary school has been built serving some 430 children.

During this last year the work has been difficult for our people in Uganda but they have managed to continue to distribute the monthly sponsorship money and pay all the staff including the school staff, though of course the school was closed for a long time. However some of the children have now returned to school - with masks - and the rest are gradually able to return as well, many of them on bursaries. Young people on vocational training are also starting to return to their studies.

Houses, kitchens and latrines are built or repaired for very poor families. Protected springs for clean water are also being built in various places in the area, and to date 44 have been completed, each serving about 200 people. Continuing with these projects has been possible as they are outside jobs.

The charity employs about 30 people in Uganda and all occasional works are carried out by Ugandans, but all the UK team are volunteers.

Monica Wood

The Parochial Church Council of the Ecclesiastical Parish of
Saint John the Baptist and Saint Luke the Evangelist, Clay Hill, Enfield.
Registered Charity number: 1151418

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HOUSE GROUP

This report provides a summary of the House Group, which was first set up in 2016. House groups are an excellent way to help parishioners grow and deepen their faith. Groups meet in people's houses in a relaxed and friendly atmosphere, giving opportunities to develop friendships, worship with other Christians, learn more about the Bible and strengthen their relationship with God.

It involves study and discussion of the Bible, worship and prayer. The aim is to inform and encourage one another and share diverse opinions as we discuss what God is saying to us.

The Clay Hill House Group started in May 2016, with evening meetings on a monthly basis. There was a break towards the end of 2017 due to other commitments but started again in September 2019 with both a morning and evening session on a Tuesday each month.

The Group started a course on how God may work in and through us in our everyday lives, so we can make a difference – a theme often reflected in the Sunday sermons. The 8-session course including a DVD is based on a book by Mark Greene "Fruitfulness on the Frontline – making a difference where you are" and generated a lot of discussion in the group.

We continued the course into 2020 but, like other church activities, had to stop when the first lockdown started on 23 March. It is intended to resume the House Group when it becomes possible to meet again.

Peter Livermore

MOTHERS' UNION

The aim of the Mothers' Union is to demonstrate the Christian faith in action by the transformation of communities worldwide through the nurture of the family in its many forms and in order to carry out this aim, the Mothers' Union objectives are: to uphold Christ's teaching on the nature of marriage and promote its wider understanding; to encourage parents to bring up their children in the faith and life of the Church; to maintain a worldwide fellowship of Christians united in prayer, worship and service; to promote conditions in society favourable to stable family life and the protection of children, and to help those whose family life has met with adversity.

Our Branch is Committee led and normally meets regularly throughout the year, however, due to the Covid pandemic all planned meetings and talks had to be cancelled but we look forward to a time when these talks can be re-scheduled and our meetings can re-commence. One event that we did manage to hold (prior to the first Covid lockdown) was our annual post-Christmas meal at Whitewebbs which was thoroughly enjoyed by 23 members and friends.

At present we have 13 Members, two of whom have yet to be officially enrolled.

On the 2nd February 2020 a valued, older member of our Branch, Margaret MacLachlan passed away; her funeral was held in St Luke's on the 20th February. Reflecting on Margaret's life our previous Branch Leader Valerie Budd commented in our MU "In Touch" magazine as follows:

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“Margaret died on the Feast of Candlemas (2nd February 2020). How fitting that Simeon’s prayer *“Lord, now lettest thou thy servant depart in peace”* should be the gospel for the final day of her life. Margaret was a devoted servant of both the Church and the Mothers’ Union. She joined MU before any of our current members can recall and served as Branch Leader and later Enfield Deanery Chair. As well as supporting her own branch, she visited many others, offering either reflective services or talks. Margaret was a stalwart of the Parish even before she became a Reader. She led many services and took many funerals and she reckoned that much of her ministry was conducted in the local shopping parade just talking to people she met. She was an enthusiastic member of the ecumenical NW Enfield Group of Churches and often preached at the local United Reformed Church.”

In 2020, due to funds raised over the last 3 years, our Branch was able to donate £5,000 to the Mothers’ Union Head Office, our Branch members had asked that this donation go to the MU General Fund to be used as was thought most appropriate for their work both here in the UK and worldwide.

After long service as a Mothers’ Union member Valerie Budd decided not to renew her MU membership. We thank Valerie for all the dedication and commitment that she has given to the Mothers’ Union especially during her time as our Branch Leader and Secretary when she passed on notifications from Head Office, organised and led meetings, arranged speakers, and was (along with Elaine) one of the main instigators of the very successful Community Singing Group and ran it until it was taken over by the church.

**Joan Young,
Acting Secretary**

ST JOHN’S AND ST LUKE’S PARISH (12th ENFIELD) SCOUT GROUP

2020 was a difficult year for Scouting but the 12th Enfield managed to continue running in some form or other through the whole year. From the first week of lockdown, Beavers, Cubs and Scouts met online managing to give the children of the group something to look forward to each week. Our programmes were adapted and children were able to earn badges, and we invented some fun games and activities. Fortunately, we were able to return to face-to-face scouting in September and spent much of the autumn term outside. In October, children brought goods for the church harvest appeal and Father Peter visited Stratton Avenue to bless the offerings. We were obviously very disappointed not to be able to attend a Remembrance Sunday service, but we are looking forward to being able to return to church for our monthly church parade service.

**Malcom Foster
Scout Leader**

THE CLAY HILL SINGERS

Having had a smooth transition from the auspices of the Mothers' Union to those of the Parish, Clay Hill Singers began the New Year well with plans to introduce some new accompanists to help David Stogden and new songs to vary the repertoire.

Successful meetings were held as usual each Friday morning until 13th March when, regrettably, the Pandemic caused us to close. All members were informed of this decision by e-mail or telephone.

Unfortunately, as things stand at present, there appears to be little chance of us meeting again in the near future. However, we can only hope and pray for improvement in the situation soon so that 'Friday Singers' can once again help lift our spirits in 2021.

Annie Tucker

SOCIAL & FUNDRAISING REPORT

Plans for 'fund raising' in 2020 started early with discussions on how to increase our events and the income they generated, the basics being: Quiz Nights, Summer Party, Flower Show, Jazz Concert and other live music, and Talks during August.

Suggestions to increase events covered: Joules Fundraiser; Quiz and fun night for people of all ages, to start at an earlier time than the usual quiz; A fun day of rounders and similar activities in the park, ending with a film night; A scavenger hunt, either around Enfield in cars, or in Hilly Fields.

Following the lock-down in March and the closure of our buildings ALL fund raising events had to be postponed, with the thought some may be able to run later in the year. As restrictions continued we then considered what level of 'fund raising' could be carried out as/when restrictions were eased.

The following 'fund raising' suggestions came from a Zoom meeting:
A Zoom Concert and possible auction of songs; 'Garden Teas' at Gill Medcalf's – which could possibly include some level of 'sales'; Auctions; Book club.

The parish experienced a gap in our income which we would normally expect to cover varying costs of repairs and maintenance to both churches but all was put on hold.

Fr. Peter and Caroline produced some brain teasing quizzes via 'zoom', together with donations for the plants raised for the Summer Fayre and Flower Show and small amounts for vegetables. Thankfully we were even able to run the 'Christmas Cracker' draw.

Funds raised toward General Funds:

- Quizzes: February live, but via 'zoom' in June, August, September raised £2,327.53
- November Quiz towards St. John's chancel ceiling raised £499.74
- Sale and donations for Plants and Vegetables raised over £600
- Christmas Cracker Raffle raised £148.81

Gill Medcalf and Marion Berry

St LUKE'S OVERNIGHT RESPITE (WINTER NIGHT SHELTER) 2020

1. Background

During the winter of 2019/20, Clay Hill took part for the sixth time in the Enfield and Haringey Winter Night Shelter under the umbrella of All People All Places (APAP), who provides all year-round support to clients. The seasonal night shelter gives homeless people a period of stability. The Enfield venues, based in churches, are run by volunteers and provide food, shelter, warmth and friendship during the winter months for up to 12 guests each night. Only

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guests with low support needs were referred to the shelter by APAP as the project operates with volunteers rather than trained professionals. In Clay Hill, St Luke's church was the venue on Friday nights.

APAP is a Christian registered charity and their mission is to 'break the cycle of homelessness' and not just provide quick-fix solutions. They give a personalised service, building people to increase self-confidence, as they walk them through the myriad of services that are often difficult to interact with. Many have 'no recourse to public funds' (NRPF) so are destitute with no rights to income, work or housing.

Developing pathway plans with each client is key to address their particular set of issues. Service users set their goals and APAP plan who will help them and how. They provide advice and practical support to find accommodation, gain benefits, access healthcare and gain skills to aid sustainable living.

2. The shelter in previous years

St Luke's church hosted the night shelter for the first time during the winter of 2014/15, in a joint Haringey and Enfield scheme. We had the shelter for six weeks on Friday nights. In 2015/16, a separate scheme in Enfield was started with APAP running both schemes in Haringey and Enfield. In Enfield, the shelter operated for 10 weeks. In 2016/17 the shelter operated for 13 weeks, in 2017/18 for 12 weeks, and in 2018/19 for 14 weeks.

3. The shelter in 2020

In 2019/20, the Enfield shelter was due to operate for 13 weeks starting on 3 January and finishing on 31 March, but it had to finish a week early. In Enfield, the shelter was provided at the following churches:

- St Alphege's Edmonton – Saturday nights
- All Saints Edmonton – Sunday
- St Andrew's Southgate – Monday
- Lancaster Road United Reform Church – Tuesday
- Palmers Green United Reform Church – Wednesday
- Enfield Baptist Church – Thursday
- St Luke's – Friday

There were 26 guests supported in the Enfield Night shelter, including 8 women, but the hosting of the shelter in churches across the borough had to be curtailed a week before it was due to finish because of the COVID-19 pandemic and the national lockdown that started on 23 March.

The changing situation with the pandemic during March saw the Government issuing regular advice to the public, and APAP also provided guidance about being extra vigilante to protect guests and volunteers, with extra measures during the last two weeks of the shelter.

Recognising the severe risks to those without access to safe and secure accommodation, and the need to enable rough sleepers to self-isolate, there was unprecedented action from government departments, local authorities, support services, faith and community groups, and volunteers to "bringing everyone in" to appropriate accommodation when the national lockdown started.

Despite the devastation of the pandemic, the majority of APAP guests remained well. All were able to access temporary accommodation, including in hotel and bed-and-breakfast

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accommodation as well as in the APAP Cranwood Hub in Muswell Hill. This was quickly converted from hostel-style dorms into single-occupancy rooms, with 30 guests having 24-hour access.

APAP also staffed the emergency hotel provision that was set up at the Travelodge Hotel in Edmonton Green to house homeless people through lockdown. All the people staying at the hotel were accommodated by the Council. Over 170 people passed through the hotel from March to August with most guests being offered accommodation.

4. The shelter at St Luke's 2020

For the second year running, shower facilities were available for guests at St Luke's. The scout building near St Luke's has two showers and the Scouts kindly offered them for guests to use on Saturday mornings, which they greatly appreciated.

The welcome board informed guests of the volunteers on each shift, and the food available for the three-course evening meal, breakfast, and packed lunch.

Daily and local newspapers were provided so guests could keep up to date with what is happening locally, nationally and internationally.

We had several activities to help guests relax and feel comfortable, including films and volunteers played cards and board games with guests.

5. Volunteers and donations

It would not be possible to run the shelter without the hard work of volunteers and the various donations we received, so grateful thanks to all who contributed and were involved, it was much appreciated.

Volunteers

In total there were over 80 volunteers who were from the congregations of Clay Hill (St Luke's and St John's), and from other churches in the area, including many from the catholic church of Our Lady of Mount Carmel and St George (Enfield Town), as well as friends, and many local residents. It was a fantastic group of volunteers, with great team work every week, always providing a warm and hospitable environment which was much appreciated by the guests.

We had a team of 23 volunteers who were responsible for providing guests and volunteers with a three course evening meal and cooked breakfast. We also provided a packed lunch for guests to take away. The food was fantastic and the cooks did a brilliant job ensuring everyone was well-fed. It was very welcomed and enjoyed by the guests and volunteers. So, a big thank you to the volunteers who did the cooking.

Like previous years, in addition to the 80+ volunteers, we had a team of Scouts help set up the shelter every week, particularly making up the beds, which was an enormous help. So, a big thank you to Paul Bates for organising the efforts of the Scouts and arranging for showers to be available for guests as well as some impromptu keep fit sessions, and to all the Scouts who helped.

Donations

We continued to benefit from the grant that we received five years previously from The Old Enfield Charitable Trust (TOECT), which paid for many items including the cooker; various

cooking pots, bakeware, and kitchen utensils; and a full set of plates, cutlery and glasses, as well as heating in one of the toilets.

Three years ago, a TOECT grant of nearly £800 enabled new folding beds to be purchased, which were a big improvement to the airbeds and far more comfortable. Two years ago, a further grant from TOECT of £1060 enabled the purchase of a new set of bedding, hot water urn, a set of saucepans, projector screen and multi media speakers – enabling us to show films to guests. This year, TOECT provided another grant of £250 for a chest freezer to be purchased, enabling more options for storing food including from the Felix Project. Many thanks again to TOECT for their generosity providing grants, it has made such a difference and continues to be much appreciated.

We had numerous donations of food, underwear, socks, scarfs, gloves, clothing, and toiletries, which the guests appreciated. We had many cash donations, a Sainsbury voucher from the A10 store manager, and fundraising that helped to cover the running costs. In total, over £1,500 was donated, including gift aid. So, a huge thanks to everyone who gave generously, it really helped.

We had a number of food donations from local businesses. Holtwhites Bakery was generous again, providing plenty of their high quality bread and often cakes as well every week, which was greatly enjoyed and appreciated by everyone. Kate and Richard at Holtwhites have supported the shelter every year and are very community focussed, so grateful thanks for all they do.

Anna Erikson organised another generous donation from SJ Smith Butchers in Baker Street who again provided a large pack of their high-quality bacon each week, which we shared with Lancaster Road URC. So, many thanks to Anna and the guys at SJ Smith Butchers in Baker Street for your continuing generosity.

We also got food from the Felix Project, who collect food that would otherwise go to waste from retailers and wholesalers, they sort it and then deliver for free to charities providing meals. We picked up food from the depot on Thursday mornings. It is an excellent project which provided a lot of food for the shelter, so many thanks to the Felix Project and their excellent work, supporting many charities in North London.

The project has grown substantially during the pandemic providing a lifeline for so many people in need.

5. Running Costs of the Shelter

The main running costs of the shelter were for the gas and electric and the laundry. Over the 12 weeks of the shelter, the heating and lighting cost was just under £770 – i.e. about £64 per night. The service wash at the local laundrette for the bedsheets, duvet covers, pillowcases and towels was about £33 per week. There were some other costs for additional food and sundries of about £340.

6. Outcomes of the Shelter

As in previous years, overall there were three aims we wanted the night shelter project to achieve. The first priority was, of course, to provide a warm, safe and hospitable environment for our guests and to feed them, and this we did. All the guests at St Luke's appreciated the hospitality that each of the volunteers provided. It was noticeable how quickly they, and indeed the volunteers, were at ease as soon as they arrived.

The second aim was to raise awareness of the issue of homelessness. There are many perceptions about homelessness and the project has enlightened and informed people's views, particularly for those volunteering at the shelter for the first time. The pandemic has also heightened the awareness of the difficulties and challenges that homeless people face. Unfortunately, homelessness is an increasing problem and likely to grow from the economic and social consequences of the pandemic, affecting a wide cross-section of people.

The third aim was to get wide community involvement, and this happened again in many ways. There was a broad range of volunteers who brought much to the project, with a very strong community spirit. It was an amazing experience for everyone, and many felt it was a privilege to have been involved with the project.

There was also a great response from local businesses again who gave generously.

Peter Livermore and John Rhatigan
Co-Ordinators