

# PARISH OF ST. JOHN AND ST. LUKE, CLAY HILL

**Minutes of the meeting of the ANNUAL PAROCHIAL CHURCH MEETING on Sunday 6 March 2016, commencing at 12 noon, in St. Luke's Church**

**Present:**

Fr. Edward Dowler (Chair) and 26 parishioners (list available).

Item		Action by:
1	<b>Apologies</b> for absence were received from: Julia Kabalan, Barbara Killick, Shirley Rumbol.	
2	<b>Minutes of the Previous Meeting on Sunday 15 March 2015.</b> Approved and signed by the Chair.	
3	<b>Matters Arising</b> There were no matters arising.	
4	<b>Elections and Appointments</b>	
4.1	<b>Parochial Church Council:</b> The Chair thanked the outgoing members of the PCC for their work during the previous year. Eight nominations had been received for the twelve electable members of the PCC. The following people were elected to the Parochial Church Council: Paul Bates                      Marion Berry                      Rosemary Dixon Anna Erikson                      Peter Livermore                      Gillian Medcalf Monica Wood                      John Wright The Chair thanked those willing to be members of the PCC and who would be taking forward the shared vision of the parish.	
4.2	<b>Sidespersons:</b> The Chair thanked the Sidespersons for their work during the previous year. The following people were appointed as Sidespersons: <b>St. John's:</b> Joan Dansie                      Kathy Draper                      Gillian Medcalf Monica Wood <b>St. Luke's:</b> Shirley Beard                      Mary Englefield                      Julia Kabalan Gloria Lawrence                      Shirley Rumbol                      Michael Mansfield John Wright	

- 4.3 **Independent Examiner:**  
Roy Stanson was appointed as the Independent Examiner of the PCC's accounts.
- 4.4 **Deanery Synod:**  
Mary Englefield and Cheryl Graham continued as the Parish's appointed representatives for the Deanery Synod. Synod members are elected every 3 years, the current term is 2014 - 2017.  
The Chair thanked the representatives for their work during the previous year.
- 5 **Statutory Reports (Appendix 1)**  
Noted: The Statutory Reports had been available in both churches for the two weeks prior to the meeting.
- 5.1 **Electoral Roll:**  
Reported: The Electoral Roll contained 105 names when the revision period closed, an increase of 5 from the previous year.  
The revised roll of names was held in each church.  
The Chair thanked Maureen Shapland, the Electoral Roll Officer, for her work during 2015/16.
- 5.2 **Annual Report on the proceedings of the PCC for 2015:**  
The meeting unanimously accepted the Annual Report.  
A vote of thanks was given to the Secretary.
- 5.3 **Financial Statement for the Year ended 31 December 2015:**  
The meeting unanimously accepted the Annual Financial Statement which had been passed by the Independent Examiner.  
A vote of thanks was given to the Treasurer, John Wright.
- 5.4 **Report on the Fabric, Goods, Ornaments of St. John's Church:**  
The meeting unanimously accepted the report.  
A vote of thanks was given to the wardens and to Dave Young and Monica Wood for their work throughout the year.
- 5.5 **Report on the Fabric, Goods, Ornaments of St. Luke's Church:**  
The meeting unanimously accepted the report.  
A vote of thanks was given to the wardens and to John Wright for their work throughout the year.
- 5.6 **Report on the proceedings of the Deanery Synod:**  
The meeting unanimously accepted the Deanery Synod report.  
The Chair thanked Mary Englefield and Cheryl Graham for their

work throughout the year.

## **6 Other Reports**

### **6.1 Vicar's Report**

Fr. Dowler presented his report (Appendix 2).

The Vicar was thanked for his inspirational ministry and for his management of the Parish.

6.2 The following reports were received (Appendix 1):

#### **6.2.1 Choir**

Reported: Three new members had joined the Choir during the past two years.

The Chair thanked Cheryl Graham, the Choir members, and organist John Wright for their enrichment of the services.

#### **6.2.2 St. Luke's Mothers' Union**

Reported: The Mothers' Union was now a Committee-led branch.

#### **6.2.3 Winter Night Shelter**

Reported: The Night Shelter had again been successful over this winter, and had one further week to run. It was hoped that it would be running again next winter. Efforts were being made to permanently house this year's guests.

Proposed: A shower to be installed.

Agreed: To add this to the PCC's agenda.

Secretary

The Chair thanked all members who contributed to the running of both Churches and their linked activities.

## **7 Date of First Meeting of the new Parochial Church Council**

To be held immediately after the Annual Parochial Church Meeting to elect officers.

## **8 Any Other Business**

### **8.1 Play Reading Group**

New members would be welcome: See Monica Wood, Joan Young or Roger Elkin for details.

### **8.2 History of the Parish**

The Chair thanked Roger Elkin and John Wright for the History of the Parish exhibition and book.

Noted: Roger had given a talk on this subject to the Enfield Society, and an article on St John's Church would be in the Enfield Society magazine.

8.3 **Placement student**

The Chair welcomed Janice Panton who was training to be a Reader.

**Closing prayer**

Signed:

Date:

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