

# PARISH OF ST. JOHN AND ST. LUKE, CLAY HILL

## Minutes of the ANNUAL PAROCHIAL CHURCH MEETING on Sunday 3 March 2024, commencing at 11.30 am in St Luke's Church

### Present:

Mthr Mitzi James (Chair) and 22 parishioners (list available).

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### Apologies for absence

John Wright, Michael Mansfield, Michael Janes, Julia Foot, Becky Shar, Gloria Lawrence, Maureen Lawrence

### 1 Minutes of the previous Annual Parochial Church Meeting.

The minutes of the previous Annual Parochial Church Meeting held on Sunday 5 March 2023 were approved by the Meeting and signed by the chair.

### 2 Matters Arising

The Eco Church: Mthr Mitzi said that there was lots of work still to be done and although discussed in the PCC meetings nothing had been agreed. She was disappointed, but felt that the way forward was to pause, wait and pray. As a parish we are doing lots of things, but can do lots more and if anyone would like to get involved please come and speak to her.

### 3 Elections and Appointments

3.1 Our parish is entitled to have two representatives to the Deanery Synod who hold post for a term of three years. Mary Englefield is our Parish representative, there were no other nominations and therefore there is one vacancy.

### 3.2 Parochial Church Council

The following nine nominations had been received for the twelve electable seats of the PCC:

Paul Bates  
Cheryl Graham  
Heather Livermore  
Peter Livermore  
Elaine Plumb  
Anne Tucker  
Jack Williams  
John Wright  
Joan Young

The above people were declared elected.

# Minutes of APCM Meeting on Sunday 3 March 2024

Item	
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### 3.3 Independent Examiner

Roger Seaton had agreed to be the Parish's Independent Examiner of the accounts for 2023.

Agreed: Roger Seaton to be appointed to be the Parish's Independent Examiner for the 2023 accounts.

## 4 Statutory Reports

The Statutory Reports comprising:

- Report on the changes on the Electoral Roll since the APCM in 2023
- Annual Report on the proceedings of the PCC and the activities of the Parish generally in 2023
- Financial Statement for the year ending 31 December 2023
- Report on the Fabric, Goods and Ornaments of St John's Church
- Report on the Fabric, Goods and Ornaments of St Luke's Church
- Proceedings of the Deanery Synod

All had been approved by the PCC at its meeting on 1 February 2024.

The Financial Statements and the Annual Report of the PCC have been published in a single document which also comprised the other statutory reports from parish groups.

### 4.1 Electoral Roll

The number of people on the Electoral Roll of the Parish at the close of the revision period was 117. Four people had died and four new people had joined, people had moved away. Next year there is a new Electoral Roll where everyone will come off and we start again. Marion Janes asked if the Electoral Roll numbers affected the amount paid to the Common Fund, but it is not connected. Bridget Nash was thanked for her work on the Electoral Roll.

### 4.2 Annual Report on the proceedings of the PCC and the activities of the Parish generally in 2023

See Annual Report

### 4.3 Financial Statement

John Wright was on holiday, there is a deficit, but Stewardship Sunday was coming up and letters will be going out. John Wright is staying on as Treasurer, however he feels that as he was getting older someone else should take on the role. There had been interviews for the Treasurer, but nobody from the church community had come forward. If there is someone with a financial background who could help John with this important role please speak to Mthr Mitzi. John has separated out the role between treasurer and non-treasurer roles, the Diocese do provide training. Mthr Mitzi thanked John in his absence for all his hard work.

## Minutes of APCM Meeting on Sunday 3 March 2024

Item	
4.4	<b>Report on the fabric, goods and ornaments of St John's Church</b> Mthr Mitzi thanked Marion for her hard work at St John's church, for applying for grants.
4.5	<b>Report on the fabric, goods and ornaments of St Luke's Church</b> Mthr Mitzi thanked Ian Buswell for his hard work at St Luke's church
4.6	<b>Report on the proceedings of the Deanery Synod</b> Mthr Mitzi thanked Mary Englefield for her part in the Deanery Synod and for all the administration that she does for the parish.

The meeting unanimously accepted the reports from parish groups and activities:

### 5 Vicar's Report

Mthr Mitzi thanked everyone for their support, she was now living in the Vicarage. It has been a joyful nine months and after a long interregnum when the parish had held together and started new initiatives such as the Prayer Group and didn't drop anything everyone has done so well, it was not easy, as well as having two churches. She welcomed the prayers that had been said for her and to allow the Spirit to speak to us all and bear fruit. In February Bubble Church started, a service for children 0-7 years old and their family and it has been wonderful to see new faces coming through the doors, it is a very exciting, time and the parish has been praying for this. Mthr Mitzi said a huge thank you to Fr Jeremy and Julia for making Clay Hill their home and their support since her arrival. Fr Jeremy helped the parish during the long interregnum taking on responsibility and leadership and on behalf of the parish thanked him. Many thanks also to Fr David and Bridget who have also given Mthr Mitzi so much support and also helped the parish during the interregnum. Mthr Mitzi said that if anyone wants to see changes or improvements to let her or Fr Jeremy know, She will look through the Electoral Roll and invite people to the vicarage to get to know them so they can get more involved with the parish.

### 6 Other Reports

#### The Reports included:

- Stewardship Scheme
- Safeguarding
- Social and Fundraising Committee
- House Groups
- Prayer Group
- Bridge of Hope Children's Ministry
- St Luke's Mothers' Union Branch
- Children's / Junior Church
- 12th Enfield Scout Group
- Restorative Chair Yoga Group
- Winter Night Shelter / APAP
- Enfield Churches Debt Centre
- Choir
- St John's Primary School

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Item	
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- 7** **Dates of forthcoming meetings of the new PCC**  
Immediately after the APCM to elect officers  
Thursday 23 April 7.00pm in St John's Church

Signed:

Date:

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