

ST JOHN & ST LUKE



CLAY HILL

Annual Report and Financial Statements of the Parochial Church Council of the Ecclesiastical Parish of Saint John the Baptist and Saint Luke the Evangelist Clay Hill, Enfield



For the year ended
31 December 2024

Registered Charity Number 115141

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The Parochial Church Council

The Parochial Church Council of the Ecclesiastical Parish of Saint John the Baptist and St Luke the Evangelist, Clay Hill ('the PCC') has responsibility, in conjunction with the Vicar and Churchwardens, to promote the mission and mission of the parish. This includes responsibility for maintaining the church buildings and St John's Hall and the proper stewardship of the church's financial position and other resources.

Membership

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM) or the PCC in accordance with the Church Representation Rules. PCC members are responsible for making decisions on all matters of general concern and importance to the Parish including deciding on how the funds of the PCC are to be spent. The Annual Meeting (APCM) was held on 3 March 2024 and the full PCC met on five occasions.

The membership of the PCC comprises the Incumbent (our vicar), one or two churchwardens for each church, one or two representatives to the Deanery Synod, and the Authorised Pastoral Assistant, all of whom are automatically *ex officio* members. The parish Electoral Roll had a membership of 117 in 2024. This membership permits up to 12 members to be elected each year by the members of the congregation who are on the parish Electoral Roll. All those who attend our services or are members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. Up to two members may be co-opted by the PCC during the year to fill vacancies.

The people listed below served on the PCC during 2024.

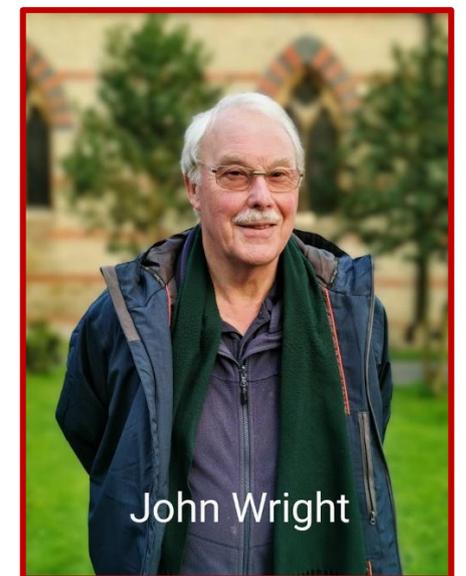
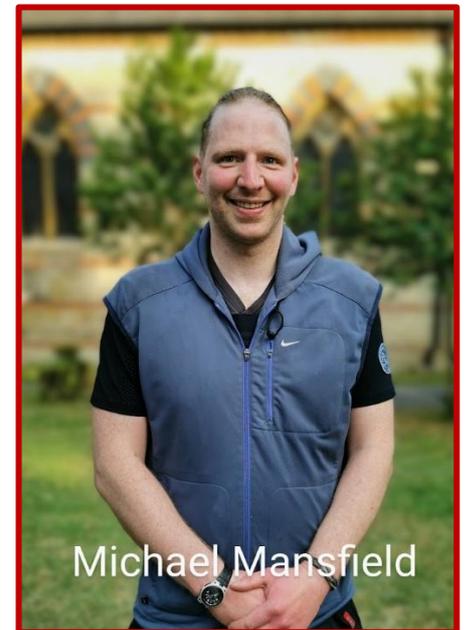
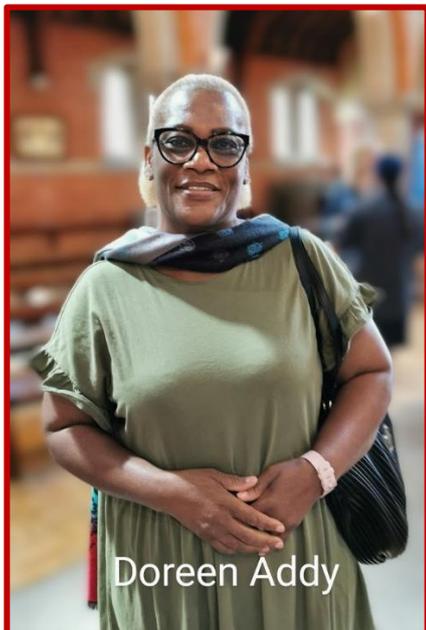
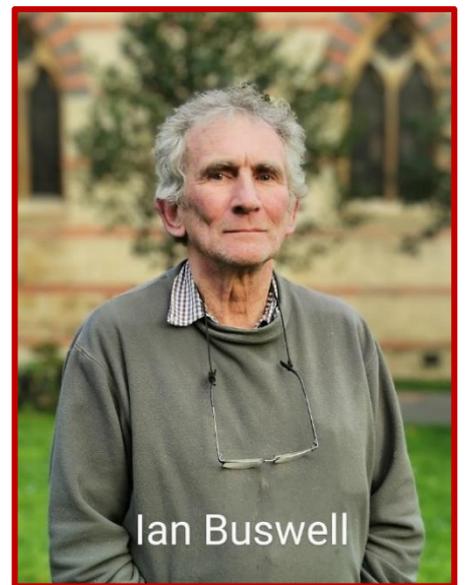
Ex Officio members:

Rev Mitzi James	Vicar
Rev Jeremy Foot	Associate Vicar
Michael Mansfield	Authorised Pastoral Assistant
Marion Berry	Churchwarden at St John's
Ian Buswell	Churchwarden at St Luke's
Doreen Addy	Churchwarden at St Luke's
Mary Englefield	Parish Administrator and Deanery Synod Representative

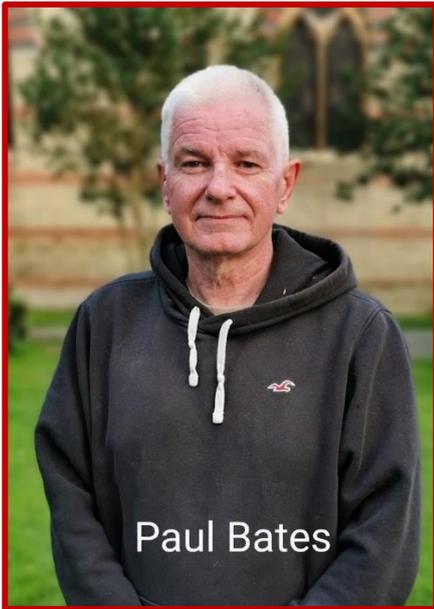
Elected Members:

Paul Bates	Vice-Chair
Cheryl Graham	Safeguarding Officer
Heather Livermore	PCC Secretary
Peter Livermore	
Elaine Plumb	
Annie Tucker	
Jack Williams	
John Wright	Treasurer
Joan Young	

The Parochial Church Council (PCC) 2024



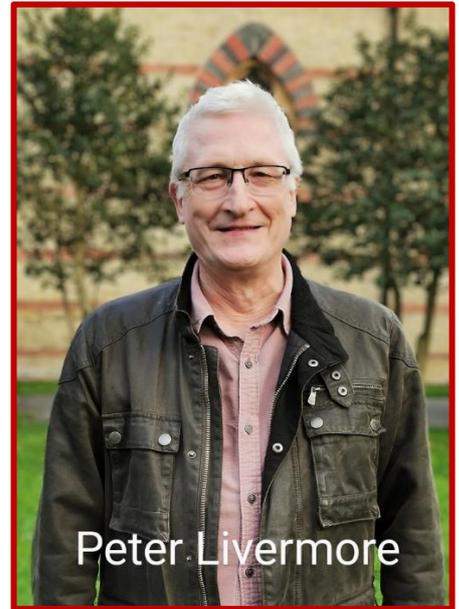
THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF SAINT JOHN AND SAINT LUKE CLAY HILL
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Paul Bates



Cheryl Graham



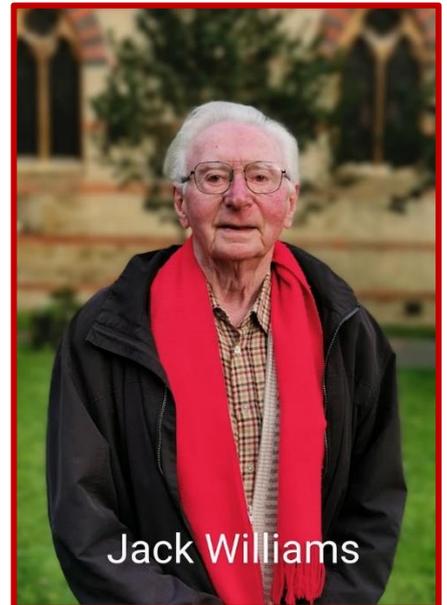
Peter Livermore



Elaine Plumb



Annie Tucker



Jack Williams



Joan Young



Objectives and Activities

The PCC is committed to enabling as many people as possible to worship in our churches and to become part of our parish community at Clay Hill. The parish's Mission Action Plan provides the following framework for current and planned activities to achieve this objective:

- In **Worship and Prayer**, we aim that all who participate in the Eucharist will feel that they have been drawn into closer contact with God and that their spiritual journey has been accompanied by a supportive church community.
- In **Teaching and Nurture**, we endeavour to provide members of our congregations and of the wider parish with opportunities to grow in their ability to understand, reflect on and articulate the Christian faith through the provision of teaching at a level that is appropriate.
- In **Care and Service**, we endeavour to offer pastoral care in particular to people living in the parish, enter into creative partnerships with the community and other groups and encourage and support individual members of the congregation in the roles of active service that they undertake.
- In **Mission and Outreach**, we endeavour to find creative ways to bring the gospel of Jesus Christ to our parish and to invite people into the life of the Church.

When planning activities, the PCC has considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. To facilitate this work, it is also important that we maintain the fabric of all our parish buildings.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 in relation to having due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. The updated Parish Policy Statement was approved by the PCC and is displayed in both churches and available from the Safeguarding Officer and on our website. The Safeguarding Self Audit and Safeguarding Action Plan were also approved by the PCC. No Safeguarding Issues were raised in 2024 that required reporting to the Charity Commission.

The PCC has submitted to the Diocesan Safeguarding Team its response for the Past Cases Review 2 into known historic cases of abuse involving clergy or lay church officers as requested by the Bishop of London.

Structure, Governance and Management

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and registered with the Charity Commission as charity number 1151418.

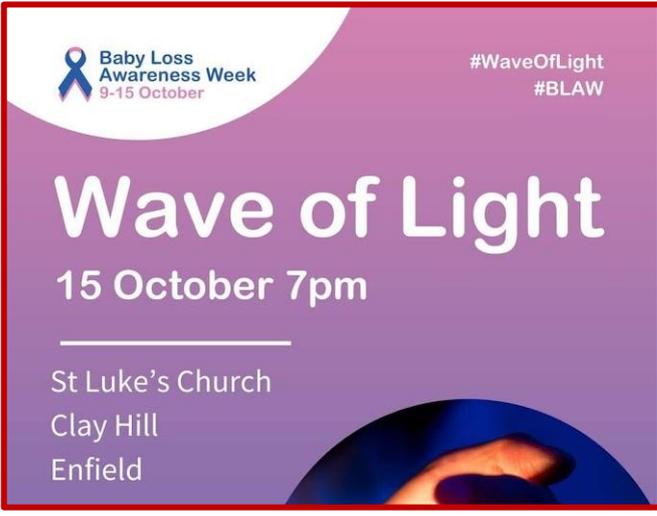
The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC comprises the Incumbent (our vicar), one or two churchwardens for each church, one or two representatives to the Deanery Synod, the Lay Reader and the Authorised Pastoral Assistant, all of whom are automatically ex officio members. The parish Electoral Roll was revised in February 2024 and at the end of 2024 had a membership of 117.

This membership permits up to 12 members to be elected each year by the members of the congregation who are on the parish Electoral Roll. All those over the age of 16 who attend our services or are members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. Up to two members may be co-opted by the PCC during the year to fill vacancies.

At the Annual Meeting on 6 April 2008, it was agreed that the Churchwardens' Measure that "a person may not serve longer than six years as a churchwarden" shall not apply to the Parish, and that the normal term of office of elected members of the PCC shall remain one year. This decision was reviewed in 2017 and again in 2023 and 2024. It will be reviewed again in 2025.

PCC members are responsible for making decisions on all matters of general concern and importance to the Parish including deciding on how the funds of the PCC are to be spent. The Annual Meeting (APCM) was held on 3 March 2024 and the full PCC met on five occasions.

The Standing Committee of the PCC met four times in the year with one Extraordinary meeting. The PCC has one sub-committee responsible for the management of the Parish buildings. There are also less formal groups responsible for the organisation of Social Events and Fundraising.



Vicar's Report

As we reflect on the past year in the life of our parish, we give heartfelt thanks to God for His abundant blessings, the moments of joy shared, and the many opportunities we've had to worship, serve, and grow together in faith and fellowship.

I want to express particular gratitude to our Churchwardens, PCC members, and the many volunteers whose dedication often goes unseen but never unappreciated. Your generosity of time, energy, prayer, and resources continues to sustain and enrich the life and mission of our parish in countless ways. Thank you for your faithful service.

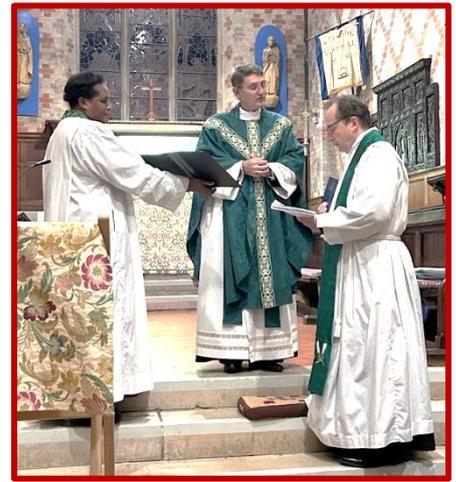
We remain deeply thankful for the ongoing presence and ministry of Fr David and Bridget Nash. Their wisdom, warmth, and pastoral care continue to be a gift to us all. We also celebrated the joyful installation of Revd Jeremy as our Associate Vicar. We are blessed by the pastoral, liturgical, and theological depth he brings to our parish, and we are equally grateful for Julia's pastoral care, her infectious sense of fun, and her unmatched skill in selling raffle tickets!

Our worship life continues to flourish. Our Sunday services remain the heart of our community, drawing us together week by week. Alongside these, the renewal of our weekday and occasional services—especially the beautiful Choral Evensongs—has offered space for quiet reflection, prayer, and musical excellence. We are truly blessed to have Nathan Hulse as our Director of Music, alongside our dedicated and talented choir.

Pastoral outreach within our community has continued to grow, with more volunteers stepping forward to serve in our local care homes, hospitals, and individual homes. This ministry of presence and compassion makes a profound difference. If you know someone who is unable to attend church and would appreciate a visit or communion brought to them, please do let me know.

Some of the services this past year included:

- A moving **Bereaved Parents Service**, offering sacred space for those mourning the loss of a child, at any age and in any circumstance.
- The **Baby Loss Awareness "Wave of Light"** service in October, where we joined thousands worldwide in lighting candles of remembrance.
- Our joyful and delightfully noisy **Pet Blessing Service**, where tails wagged, voices barked, and the church was filled with laughter and love.



Our partnerships with other local churches have continued to deepen, especially with our friends at the URC. Hosting the **Enfield Christian Unity Celebration** was a true highlight—an uplifting evening of shared worship, joy, and unity in our shared mission.

We were privileged to celebrate several significant life events this year, including baptisms and weddings. A particular joy was the wedding of Alice and Jack in December—a beautiful and spirit-filled celebration of love and commitment.



Jack and Emmanuel's baptisms were two other treasured moments, and we rejoiced to welcome them into the church family.



We also had the joy of hosting a **Confirmation Service** for six of our young people at St John's. It was a moving and prayerful occasion, as they affirmed their faith in the presence of their church family.



Please continue to keep our confirmands in your prayers as they grow in faith and service.

A truly special moment this year was our **125th Anniversary celebration of St Luke's**—a joyful milestone marked with stories, worship, music, and warm fellowship. It reminded us of our deep roots in this community and the generations of faithfulness that have shaped our church. Heartfelt thanks to all who made it possible and to those who purchased a copy of the commemorative book on our benefactors, the Macys.

We were honoured to welcome the new Bishop of Edmonton for the **Service of Admission of Churchwardens**. Hosting this diocesan event was a privilege, and it was a blessing to pray with and for those called to serve in such vital roles.



In all that we have experienced this year, we give thanks for the faithful presence of God among us and for the countless hands, hearts, and prayers that make our parish a place of welcome, witness, and worship. Let us continue to walk forward in hope—anchored in Christ's love, encouraged by one another, and ready for whatever God has in store.

With every blessing,

Mother Mitzi
+



Worship, prayer and discipleship

Our Sunday worship pattern is the first, third and fifth Sundays in St Luke's church and the second and fourth Sunday in St John's and our Sunday services are flourishing. Our average Sunday attendance in 2024 was 45 adults and 5 children. During the vacancy the attendance was lower, but we feel encouraged that new people are making Clay Hill parish their spiritual home. We have Evening Prayer every Sunday which is an informal affair incorporating the Book of Common Prayer Worship and once a month we join with our friends down at Lancaster Road URC for a joint evening service of worship and hymns.

In June we celebrated the first of our two Patronal Festivals, at St John the Baptist we had a Flower Show in the same weekend. In October, it was St Luke's Patronal, and we were delighted to invite back Father Peter, our previous vicar and his wife Caroline and their three lovely boys.



During Lent we took part in the Diocese of London live-streamed course Lent Listening Groups, which gave us all an opportunity to pause and pay attention to each other.

On Palm Sunday we walked from St Luke's church through Hilly Fields to St. John's church with a guest pony, and we finished the day with Evensong and our guest speaker was Ruth Dewis. On Maundy Thursday we were joined by our friends from Jesus Church for the Mass of the Last Supper with foot washing and our guest preacher for the Triduum was Revd Nigel Taylor, our Area Director of Ministry. On Good Friday we started with Children's Liturgy the Stations of the Cross in the morning and Revd Nigel Taylor came back for our afternoon Liturgy. In the evening, at St John's we had a beautiful Tenebrae service. There was a vigil on Easter Eve with the lighting of the Paschal candles and on Easter Day a lovely Sung Eucharist. Over 200 people attended church over the Easter period.



In the run up to Christmas we had the usual and very full programme of school Christingles, Nine Lessons and Carols. On Christmas Eve and Christmas Day 495 people came to church.

Choir

Our choir has had a dynamic and fruitful year, with Skyli joining the group as a new member and the extended choir stepping in for special evening services—a lovely way to stay connected with those who have moved on. Nathan Hulse is still hoping to launch a junior choir, and with such commitment the endeavour hopes to succeed in time.



The two Evensongs held this year, the 'Sung Evensong' for the Annunciation and the 'Choral Evensong' for St Luke's 125th anniversary, are clear highlights that showcase the choir's talent and ability to enrich worship experiences. There are plans to hold more in 2025—these will be treasured moments for the congregation.

The acquisition of music from Christ Church URC, Enfield, was a fortunate opportunity to expand the choir's repertoire.



Learning and performing 17 new pieces for communion and special services, along with leading the congregation with nine new hymns, demonstrated the incredible effort and skill of the choir. Their contributions are truly enriching the parish's worship life.

The Nine Lessons and Carols service was a celebratory conclusion to the year, with an expanded choir featuring Rev Martin Legg, Rev Ruth Dewis, Keith, Kaylan, Rachel, and Ade. Having such a

robust group added depth and energy to the performance.

The choir sang with other choirs at St Alban's Cathedral. The choir is open to new members, providing an opportunity for others to join this hardworking and creative group.

Prayer Group

The Prayer Group meet at St Luke's Lady Chapel and is a peaceful and deeply meaningful space for connection and reflection. Meeting once a month with a core group of dedicated individuals brings a strong sense of continuity and shared purpose.

Having the Prayer Tree as a focal point during the prayer circle is a touching idea feeling symbolic and grounding. The structure of the prayer meetings, with thoughtful reflections, prayers for loved ones, the world, and the community, is beautifully intentional. Incorporating Taizé music between sections enhances the atmosphere, adding a serene and contemplative element.

The fellowship afterwards, complete with coffee, pastries, and toast, creates a warm and welcoming environment for bonding. The group also engages with the wider community through the Parish's social media, responding to prayer requests—it shows how connected and supportive our prayer group truly is.



House Group, Lent Course and Advent Study

The Clay Hill House Group's journey over the years highlights its role as a cornerstone for faith and fellowship within the parish. From its beginnings in Heather and Peter Livermore's home in 2016, to its revival in the Lady Chapel after the pandemic, it's incredible to see it thriving with regular attendance and deep engagement.

The breadth of topics explored in 2024, using St Paul's Cathedral Learning resources, was inspiring. Discussions ranging from Bishop Arun Arora's *'Stick with Love'* to Marian Partington and Rev'd Lucy Winkett on the radical path of forgiveness sparked rich and meaningful conversations. The participation in the Diocese of London's Lent Listening Groups and the Advent reflections with Rachel Mann's *'Do Not Be Afraid'* showed that the group integrates both personal and communal growth into its sessions.



Looking ahead to 2025, the "Growing Good" course, to be run jointly with St Mary Magdalene, promises to be another enriching chapter. Its focus on nurturing discipleship and community engagement is perfectly aligned with our mission.

Enfield Deanery Synod

The Deanery Synod met three times during 2024, and the meetings are open to all members of the Anglican churches in Enfield. Mary Englefield is our Deanery Synod representative and is clearly invaluable, strengthening the connection between the PCC and the broader church structures. The variety of meetings and events held in 2024 paints a vibrant picture of collaboration and spiritual enrichment across the deanery.

The Lent reflection at Christ Church, Southgate in February and the summer party at St Stephen's Bush Hill Park, which showcased their Mission for Growth, provided both inspiration and fellowship. Sam Donoghue's presentation in November on youth and children's initiatives at St Peter's church Bounces Road was particularly relevant, highlighting the church's commitment to nurturing the next generation.

Hosting the Deanery Quiet Day at St Luke's in September was a special occasion, with Bishop Jonathan Baker leading, it was a reflective and spiritually uplifting experience. Having these open meetings, enriched by refreshments and sometimes Eucharists, undoubtedly adds a welcoming and communal atmosphere.

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Children, Young People, and Families

Bubble Church

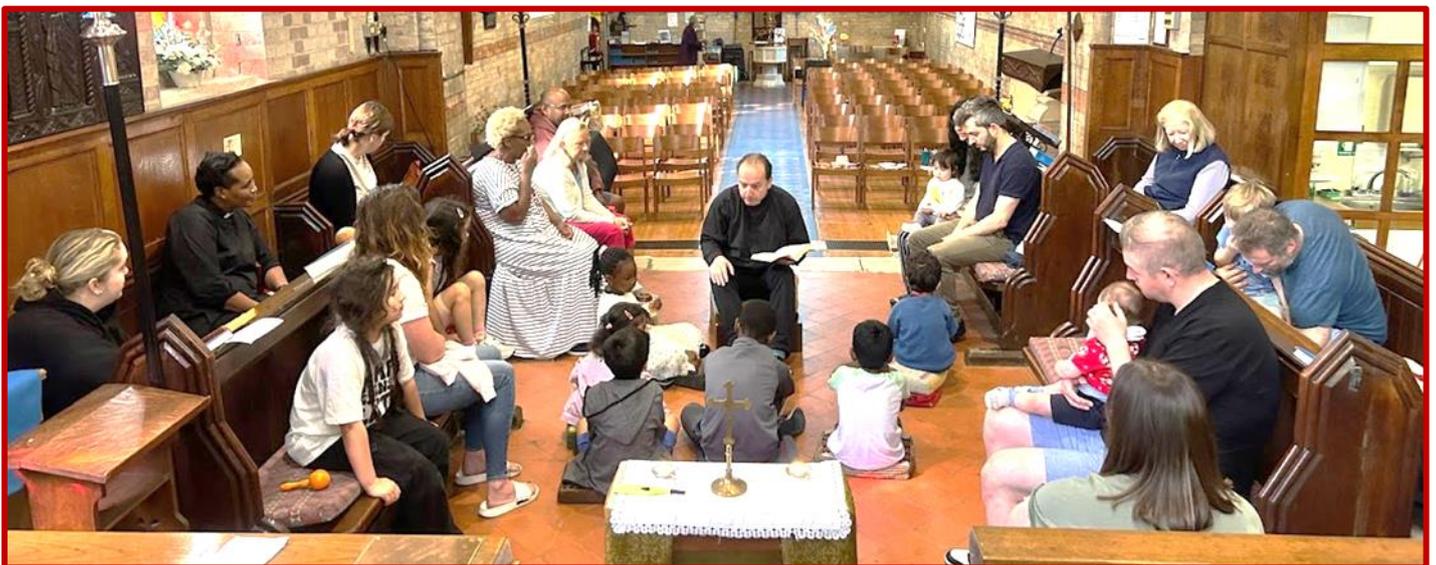
Bubble Church at Clay Hill is a vibrant and joy-filled initiative, bringing families together in such an innovative and engaging way. It's a Church of England project and Clay Hill was the first church in Enfield to launch it, which is truly remarkable—it has been an exciting milestone for our parish, which started in February 2024.

The focus on puppets and a Jesus-centred, family-friendly service creates an atmosphere of fun and inclusivity, ensuring families feel welcome. There is a growing attendance, with over 20 families coming each month and is a clear sign of its success and the meaningful impact it's having on the congregation.

There is an incredible team of volunteers, spanning such a wide age range, contributing in so many diverse ways. From puppeteering and leading the service to managing IT and refreshments, their dedication plays a huge role in making Bubble Church such a special experience.

Children's Church

Children's Church meets at St John's church and is a delightful and engaging way to nurture the faith of our youngest members. A monthly half-hour service tailored specifically for children is such a fantastic way to make worship accessible and meaningful to them. Incorporating songs, prayers, and activities keeps it interactive and enjoyable, helping the children connect with the Christian faith in a way that resonates with their age and interests.



By having these services on the second Sunday of each month, it also provides a regular rhythm, giving children and their families something consistent to look forward to. It is heartwarming to see the joy and curiosity of the young attendees during these services.

Scouts

The 12th Enfield Scout Group had a remarkable year, filled with achievements and engaging activities! Their collaboration with St Johns & St Lukes Parish PCC is a fantastic partnership that promotes both community and personal growth.



The group's strong membership and waiting list demonstrate its vitality and the value it brings to families. Attending the monthly All-Age services not only fosters a sense of belonging but also strengthens the relationship between the scouts and the church. The emphasis on inclusivity and active participation must make these services particularly memorable.

The scouts were involved in the Remembrance Service and the May Fayre—it's inspiring to see them give back in the church community. The scouts had a sleepover and church hunt which was a creative and fun way to connect with the church's history and layout, blending learning with camaraderie. And a fish and chip supper? What a delightful end to such an event!



Children's Crafting Sessions

There are free children's crafting sessions held in the school holidays during Warm Welcome/Place of Welcome on Monday mornings, which are very popular, with over 50 children attending each session.

St John's Primary School

St John's Primary School is a charming and close-knit school supporting 102 pupils that plays a vital role in the community. Despite being the smallest school in Enfield, it's clear that the dedication of Mrs. Notley and her staff ensures the children thrive in a safe and nurturing environment.



The connection between the school and the parish, supported by Mthr Mitzi, Paul Bates, and Michael Mansfield as governors, seems to foster a strong sense of unity. It's wonderful that the children get to participate in special services at St John's Church and enjoy the festive Carol Service at St Luke's—it's such a meaningful way to blend faith, community, and celebration.

Mthr Mitzi's weekly assemblies are a highlight for the pupils, creating a space for reflection and inspiration.



Wren Academy Enfield

Wren Academy Enfield is gradually expanding towards full capacity by 2027, the school is poised to become a vibrant and significant hub for education in the area. It's wonderful that the school is sponsored by the London Diocesan Board for Schools, which reinforces the shared values of faith and education.

The efforts by the school chaplain to deepen connections with the parish are commendable, and Mthr Mitzi's involvement—meeting the Headteacher, touring the school, attending assembly, and the chapel group—shows a strong commitment to fostering these ties. Building these bridges between the school and parish can offer a wealth of opportunities for collaboration, support, and shared growth.

Community and Social Activities

To reinforce our growing community we have hosted two successful Quiz nights for parishioners and the wider community, and our guest Quiz Master is so very popular that tickets always sell out. The May Fayre at St Luke's and the St John's Patronal Festival and Flower Show were both roaring successes and the collaboration with local artist D'Arcy Sallion was a particular highlight which we hope to nurture and continue in future years.



Mothers' Union

The Annual Lunch at the start of the year at Toby Carvery brought friends and members together in a joyful way. The Mama Mia singalong film was very popular and the support from yoga and singing groups highlighted the connections within our community.

Joe Studman, who was a tour guide, showed slides on the history of Enfield's healthcare, which connected the past to present in a meaningful way. We held a cake sale for Mothers' Union charities which raised £109

Andrew Reid's insight into his work for Brent Housing was eye-opening, especially as it highlights both practical social housing goals and the spiritual support he fostered through prayer groups at his workplace for all faiths.

The Looking Towards Christmas service was thoughtful and beautifully curated by Valerie Budd, with John Wright's organ accompaniment adding depth to the hymns and reading, a memorable way to celebrate the season. £1,400 was shared between the General Mother's Union funds and Summer Hope Appeal

Warm Welcome – Place of Welcome

The Warm Welcome/Place of Welcome Hub at St Luke's has evolved into an invaluable part of the community, embodying generosity, connection, and adaptability in response to challenges such as the cost-of-living crisis. Starting back in November 2021 and now being part of the broader Warm Welcome and Places of Welcome networks, the hub is clearly making a positive impact.

The idea of collaborating with other churches, like St Mary Magdalene's, to provide a network of welcoming spaces is brilliant—it's a collective effort to meet the needs of the community.

While the initial intention was to provide warmth during the winter months, it's touching to see how the hub has blossomed into a place where friendships are formed, and meaningful conversations take place.



Offering hot drinks and cakes, it creates a relaxing and inclusive environment that is appreciated by the dozen or so regular attendees. The children's crafting sessions during the school holidays are a resounding success, with an impressive turnout that clearly highlights the value of the hub.

It's heartening to see how the Warm Welcome Hub adapts and continues to serve, proving its importance beyond just the colder months. There are plans to do a monthly soup lunch in 2025.

Soup Lunch

The Soup Lunches are a heartwarming tradition, bringing people together for fellowship while supporting meaningful causes. Having a team of dedicated church members preparing the soup on rotation adds a personal and caring touch to the gatherings. Raising £735 in 2024 is an amazing accomplishment, especially since the proceeds benefit such impactful charities like BOHCM, the Enfield Debt Centre, the Mothers' Union, Noah's Ark Children's Hospice, and the Church Urban Fund.

It's lovely how this simple yet powerful event creates an atmosphere of community, while making a difference beyond our parish. The regular attendance of around 13 people value these lunches, anyone is welcome to join.

Restorative Chair Yoga

The Restorative Chair Yoga Group is a true gem within the community! Its growing popularity is a testament to the welcoming environment and the fantastic instruction provided by Eliza. Her humour and teaching style make every session not just relaxing but genuinely enjoyable.

It's heartening to see how the group extends its involvement beyond yoga, actively supporting church fundraising efforts and participating in gift aid through the yellow envelopes. Their generosity and engagement add even more value to their presence.

The group is growing so much that there might not be enough yoga mats—it speaks to how well-loved and beneficial this initiative has become.



Clay Hill Singers

The Clay Hill Singers are a truly heartwarming and impactful group. They provide not only the joy of music but also a strong sense of community and inclusivity. Having such a large and enthusiastic core of members is a testament to the group's enduring appeal since its founding in 2012 by the Mothers' Union.



The focus on supporting individuals with dementia and special needs adds a meaningful layer to their activities. Music has such a profound ability to connect people and bring moments of joy, especially in these contexts. The group extends its fellowship to those from Edmonton's special needs centre—this undoubtedly enriches everyone's experience.

Social Media

Our parish's is actively connecting with the community and beyond through platforms like Facebook and X/Twitter. These channels seem to have become an essential tool for sharing important updates, events, and good news, all while building stronger connections within and outside the parish.

The steady growth of followers shows how meaningful our content is to our audience. It's fantastic that people from far and wide, including clergy, bishops, and members of the wider church community, are engaging with our posts.

The use of Facebook to connect with local businesses, charities, and individuals adds depth to our outreach, and partnering with organisations like North Enfield Foodbank and The Trussell Trust demonstrates a thoughtful commitment to the community's well-being.

Our website, E-newsletter, and church WhatsApp complement this beautifully, creating a comprehensive network of communication.

Mission Support

There were a number of charities that have been supported in 2024. £2,020 was raised from special collections, soup lunches, donations and income tax recovered by Gift Aid to support mission activities. A total of £2,126 was disbursed - £600 to the Bridge of Hope Children's Ministry, £776 to the Children's Society, £175 to the Church Urban Fund, £130 to Noah's Ark Children's Hospice, £110 to St Luke's Mother's Union, £45 to Christian Aid, £45 to the Enfield Churches Debt Centre and £246 to the Bishop of Edmonton's Discretionary Fund. In addition, a further £600 was donated to the Enfield Churches Debt Centre from general funds. Also, gifts of non-perishable goods presented at the Harvest Festival on 6 October 2024 were given to the North Enfield Food Bank.

BOHCM

Bridge of Hope Children's Ministry (BOHCM) is a Christian Charity founded in 2008 and has made a lasting impact in the lives of vulnerable children and communities in Rukunjiri, Uganda. The Charity provides shelter and education and ensures access to clean water for the community.



The Children's Village stands as a beacon of care, offering a nurturing environment for abandoned and orphaned children. The addition of the Twin House helps young adults transition into the local community, while equipping them with essential life skills.

The Child Sponsorship Programme is an incredible initiative, connecting 140 children in need with supporters from the UK, who provide vital resources for their well-being.

The generosity of sponsors who contribute to building homes, latrines, and kitchens for families underscores the power of collective action.

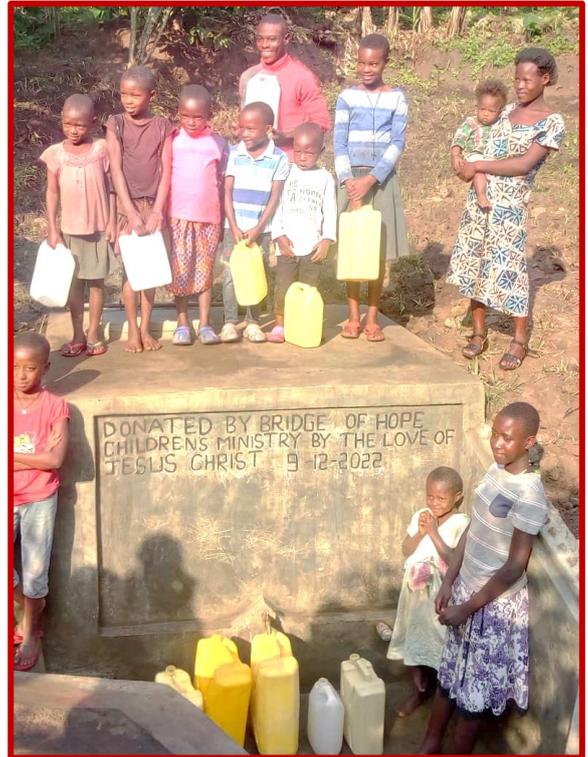
Education is at the heart of BOHCM's mission, and the school is a testament to its commitment to empowering the younger generation. With 465 pupils, the provision of breakfast for nursery children and free lunch for primary students ensures both nourishment and learning, which go hand in hand. The remarkable performance of P7 students and their opportunities to pursue further education or vocational training highlight the ministry's long-term vision for transforming lives.

The creation of 47 protected springs is a game-changer for health and hygiene, positively impacting entire communities. The inclusion of a Bible-based Holiday Club and the Youth Sports Programme further enriches the lives of children, providing spiritual growth and recreational activities that foster connection and joy.

Buildings

St Luke's Church Buildings

During Autumn, a significant amount of work was carried out and it was uplifting to see the care and commitment being invested in preserving St Luke's Church building. Engaging Stone Edge Conservation under the expert direction of architect Daniel Benson resulted in high-quality repairs, with the craftsmanship in the stonework standing out as a particular highlight. The attention to detail in repairing roofs, gutters, lead work, brickwork, and replacing worn stone elements ensured the church remains a durable and inspiring space for years to come.



The window survey conducted by Martin Johnson & Co. is another important step in identifying and planning future repairs. While there's undoubtedly more work ahead, this progress represents a solid foundation for safeguarding the building's legacy.

St John's Church Buildings

Last year was challenging at St. Johns, however the organ was surveyed for restoration, but this project is on hold whilst other repairs are completed. The large crack to the front porch was surveyed in 2023 and due to a series of delays we still await the architect's drawings. The Annual Flower Show went really well with some amazing displays inside the church. The grounds are still well maintained by our regular team, for which we are very grateful. There were fewer bookings for St John's Hall during 2024.

Thank You

The strength and vibrancy of our parish owes so much to the dedication of our ministers and volunteers. Father Jeremy along with Father David's unwavering support have been a tremendous source of stability and encouragement for everyone, and having Mthr Mitzi as our vicar has enabled us to grow and reach out to the community.

The recognition of the tireless efforts of our Church Wardens—Ian Buswell, Doreen Addy, and Marion Berry—highlights their invaluable contribution, while John Wright's ability to make sense of the parish accounts and finances is a true gift to the community. It's also lovely to see the choir and Nathan Hulse receive such appreciation for their hard work and talent. And, of course, the PCC members deserve special thanks for their time, energy, and commitment.



Financial Review

Finance

In 2024, the parish incurred a deficit in general operating income and expenditure of £8,253 compared to a deficit of £13,018 in 2023 and a budgeted deficit of approximately £10,460. However, if the costs of repairs to St Luke's church are included, the parish incurred a deficit of £30,108. At the end of 2024, PCC assets were £63,409, down from £107,365 at the start of the year.

Overall, operating income increased by 3.2 % compared to 2023. Whilst Stewardship income was down by 2.2%, Sunday collections were substantially higher, in part due to increasing use of contactless card payments, for which Gift Aid can be reclaimed. Compared to 2023, other areas of income that increased were Fund Raising (up 7%), Hall and Church lettings (up 7.1%), and receipts from occasional services were 80% higher albeit very unpredictable. Whilst donations from Community groups were 6% lower, they were partly offset by a doubling in the number of donations that were gift aided. A Legacy (restricted) of £2,000 was received half for children's work including Bubble church and half for vestments or altar linen.

Operating expenditure was 1.4% lower than in 2023, principally because utility costs (chiefly gas) were 26% down and despite a 25% increase in gas consumption during the year. Building insurance costs were also substantially 17% lower after being changed to Trinitas Church Insurance Services from Ecclesiastical Insurance in December 2023. Expenditure areas with increased costs included Organists and Choirmasters (up 24%) and Clergy and vicarage costs (up 30% - being the first full year since Mthr Mitzi became vicar). A significant investment was also made in new equipment including a new colour photocopier, gas heater wire guards and new armchairs at St Luke's and a new printer at St John's. At the beginning of the year, the PCC's current account was upgraded to permit making online payments although this has incurred a small monthly fee.

£2,020 was also raised from special collections, soup lunches, donations and income tax recovered by Gift Aid to support mission activities. A total of £2,726 including £600 from general funds was disbursed to the Bridge of Hope Children's Ministry, the Children's Society, the Church Urban Fund, Noah's Ark Children's Hospice, St Luke's Mother's Union, Christian Aid and the Enfield Churches Debt Centre.

The principal area of expenditure in 2024 was the project to repair faults at St Luke's church identified during the 2020 Quinquennial inspection. Whilst most work has been completed and paid (apart from a 5% retention), some residual bills are awaited. Grants totalling £23,250 were received and some £10,000 VAT will be recovered from the Listed Places of Worship Scheme in early 2025.

Stewardship

The Parish Stewardship Scheme contributed 38% of last year's annual income. However, in the last three years there was a notable change, from 2023 to 2024 a 3% reduction and the forecast for 2025 demonstrates a further reduction of 6% (£2,035) from 2024. However, we should take into consideration Covid19 and nearly a two-year vacancy, both made changes within the parish, totally outside our control. During which we also lost several parishioners/stewardship members.

Although not part of the Parish Stewardship, we now have a contactless payment machine (introduced Dec 2023) for card and mobile donations, together with the usual 'cash collections donated' at our services and other events.

From the end of the 2024/2025 tax year there will be a change in the tax rate from 20% down to 19% and although this will benefit working individuals, it will also reduce the amount of Gift Aid/Gift Aid Small Donations we are able to recover. The clear conclusion is the need for a robust campaign for 2025.

St Luke's Hall lease

Since 1 March 2021, St Luke's Hall has been leased to Nursery on the Hill (Enfield) Ltd (NOTH), a pre-school nursery, under a repairing 20-year lease. The agreed annual rent for the first five years was discounted by just under 50% to reflect NOTH's significant investment in refurbishing the building. At the end of that period, the rent will be reviewed to the full market value which will be applied from 1 March 2026. In the meantime, the lease provides the parish with a dependable long-term regular income without the responsibility for maintaining the building or managing bookings.

Pattie Skeates Bequest

In 2019, the parish was advised that the late Pattie Skeates, a former member of St John's congregation, had bequeathed to St John's church her estate in South Africa including the proceeds of assets and fixed property after sale. The PCC instructed the firm of Lewis Silkin LLP and through them the firm of Legacy Fiduciary Services and Estate Planners SA (LFSEP) to act as its agents to represent the PCC's interest in South Africa and to authorise them to make enquiries about the estate and administration. With the approval of the PCC, LFSEP appointed an independent executor to deal with the estate. During 2024 the solicitor dealing with the bequest left Lewis Silkin but has offered to continue to work on the matter. It is understood that the sale of the property has been completed and that the executor is presently dealing with outstanding fees and taxes. In September 2024 it was estimated that it would take at least another six months before all queries are completely resolved.

Reserves Policy

It is the policy of this parish to try to maintain a balance of unrestricted funds which equates to at least three months of routine unrestricted payments. This is equivalent to approximately £30,000 and is held to smooth out fluctuations in cash flow and to meet emergencies.

Both churches had Quinquennial inspections in January 2020 and after completion of repairs to St Luke's church, a schedule of repair work at St John's is being updated. The parish has reserved £5,000 for this ongoing work, the sum to be reviewed as more detailed assessments of the areas identified for repair are obtained.

It is the policy to invest as much as possible of the parish's funds with the CCLA CBF Church of England Deposit Fund where 5% of total funds were invested at the end of 2024.

Risk Management

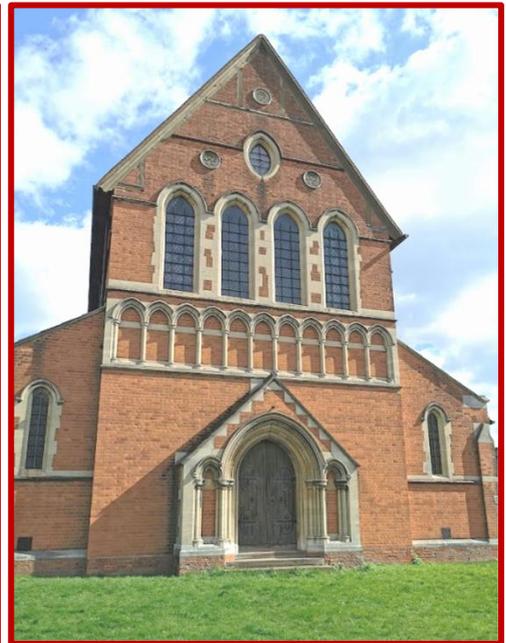
The following is a summary of the risks faced by the parish and the PCC.

- **Ageing Congregation:** There is a risk that congregation numbers will gradually fall as we have an aging congregation and difficulty in engaging with younger people.
- **Difficulty in finding new Officers and Volunteers:** Most parish officers have historically been drawn from a core of committed but aging volunteers. As people have had to retire, it has been difficult to find replacements with suitable skills. There is a risk that a notable shortage of volunteers could restrict the capacity to undertake future fund raising and other activities.
- **No succession planning:** There is no succession planning with the risk that as officers have to retire, their knowledge and experience will be lost.
- **Finances:** There is a risk that future emergency repairs to buildings may have to be delayed or restricted due to no longer having the assurance of significant assets reserves. In the last five years, cash assets have reduced by nearly 60% due to operating deficits in four of the last five years totalling nearly £50,000 and expenditure on Quinquennial repairs at St Luke's Church in the last quarter of 2024.
- **Stewardship:** Over half of the pledged Stewardship giving of £35,000 is by just five elderly members, therefore there is a risk that Stewardship giving could be severely impacted at short notice should one or more of these members pass away.

Administrative Information

The Parish of St John and St Luke is situated in Clay Hill, Enfield, Middlesex and is part of the Diocese of London within the Church of England. The correspondence address is the vicarage at 92 Browning Road, Enfield, Middlesex EN2 0HG, telephone number 020 8363 6055. The registered charity number of the Parish is 1151418. The parish website is www.clayhillparish.org.uk, Facebook: @clayhillparish and Twitter: @ClayHillParish.

The parish has two churches - St John's Church located in Strayfield Road, Enfield, Middlesex EN2 9JF and St Luke's Church located in Phipps Hatch Lane, Enfield, Middlesex EN2 0HL. The parish has two halls: The Jean Price Memorial Hall (St John's Hall) in Strayfield Road, Enfield, Middlesex EN2 9JF and St Luke's Hall at 37 Morley Hill, Enfield, Middlesex EN2 0BL which is vested in the Trustees of the Bishop of London's Fund.



A. INDEPENDENT EXAMINER'S REPORT

**To the Members of the Parochial Church Council (PCC) of the Parish of St John and St Luke,
Clay Hill, Enfield**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024, which are set out on pages 3 to 8.

Responsibilities of the PCC and the Independent Examiner and basis of the report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

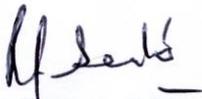
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roger J Seaton FCA
23 Greenhill Park
Barnet, Herts
EN5 1HQ

Dated 12 February 2025

THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF SAINT JOHN AND SAINT LUKE CLAY HILL
ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

B. RECEIPTS AND PAYMENTS ACCOUNTS

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £	Prior year total funds £
Receipts					
Activities for generating funds	8,632	-	-	8,632	8,087
Investment Income	2,755	-	-	2,755	3,088
Church Activities	31,361	-	-	31,361	28,568
Other incoming resources	39	-	-	39	29
Voluntary Income	-	-	-	-	-
Planned giving	32,391	-	-	32,391	33,226
Collections at services	5,212	-	-	5,212	4,294
All other giving/voluntary	14,545	21,523	4,359	40,427	17,857
Gift Aid recovered	8,920	41	107	9,069	8,227
Loan from Diocese of London	15,978	-	-	15,978	-
Total Receipts	119,834	21,564	4,466	145,864	103,377
Payments					
Cost of Generating Funds	1,234	-	-	1,234	1,188
Other Resources Expended	47	-	-	47	339
Church Activities	-	-	-	-	-
Common Fund	57,500	-	-	57,500	57,500
Clergy & Staffing Costs	6,763	-	-	6,763	5,175
Church Running Expenses	45,637	-	109	45,745	48,161
Hall Running Costs	199	-	-	199	626
Church Major Repairs & Improvements	-	59,607	-	59,607	-
Mission Giving and Donations	620	-	2,126	2,746	3,307
St Lukes Hall Insurance repayable by NOTH	2,130	-	-	2,130	-
Total Payments	114,129	59,607	2,235	175,972	116,295
Excess of receipts over payments	5,705	-38,043	2,231	-30,108	-12,919
Reconciliation of funds					
All assets at 31 December 2023	61,753	44,488	1,124	107,365	120,283
All assets at 31 December 2024	67,457	6,445	3,355	77,257	107,365

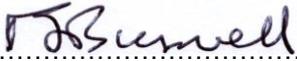
Detailed analyses of both receipts and payments are contained on pages 35 and 36 of these accounts.

C. STATEMENT OF ASSETS AND LIABILITIES

Class	General £	Designated £	Restricted £	Total this year £	Total last year £
Current Asset - Cash At Bank And In Hand					
PCC Metro Current Account	64,327	6,445	3,355	74,127	36,989
COIF Deposit Account	3,130	-	-	3,130	70,375
Total	67,457	6,445	3,355	77,257	107,365
Current Asset - Debtors					
Debtors	2,130	-	-	2,130	-
Total	2,130	-	-	2,130	-
Liability - Creditors: Amounts falling due after more than one year					
Creditors	15,978	-	-	15,978	-
Total	15,978	-	-	15,978	-
Net total assets:	53,610	6,445	3,355	63,409	107,365

Approved by the Parochial Church Council and signed on its behalf by:


.....
Rev, Mitzi James
(Vicar)


.....
Ian Buswell
Churchwarden

Dated: 11 February 2025

The notes on the following pages form part of these accounts

D. NOTES TO THE FINANCIAL STATEMENTS

1. Basis of Financial Statements

The financial statements have been prepared on a receipts and payments basis under with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005). The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

2. Funds

Unrestricted or General Fund are funds available to be spent on the PCC's general purposes.

Designated Funds are general funds set aside by the PCC for particular use in the future for administrative purposes only. However, they remain unrestricted and the PCC may re-designate part of all of these funds for other purposes. During 2024, two Designated Funds were operated - for Improvements to St Luke's Church and for Improvements to St John's Church and Hall (closed at the end of 2024).

Restricted Funds comprise revenue, donations or grants for a specific PCC activity intended by the donor. During 2024, three Restricted Funds were operated, for Collections and Gifts with Restricted Purposes, for St John's Church projects (organ) and for Legacies.

Fund	Fund balances brought forward £	Incoming Resources £	Outgoing Resources £	Fund balances Carried forward £
General fund	61,753.37	103,855.66	111,999.38	53,609.65
Legacies Restricted	-	2,000.00	108.5	1,891.50
Designated St Johns Church & Hall	45.33	-45.33	-	-
Designated St Lukes Church & Hall	44,442.62	21,609.53	59,607.40	6,444.75
Restricted Special Collections	979.31	2,019.63	2,126.38	872.56
Restricted St Johns Church projects	144.25	446.41	-	590.66
Totals:	107,364.88	129,885.90	173,841.66	63,409.12

In addition, all fees received from third parties for, and then paid to, organists and choristers for attendance at weddings, funerals and interments of ashes and for scripting entries in St Luke's Book of Remembrance were accounted as Agency. These transactions were not included in the parish accounts as the PCC merely acted as a conduit of the fees. This Agency account had a zero balance at the end of 2024.

3. Staff Costs and Payments to PCC Members

PCC members are considered the key management personnel of the church. Some members of the choir and one organist were also members of the PCC. They withdrew from all discussions by the PCC about the services they provided and did not participate in any vote by the PCC related to those matters.

No remuneration was paid directly to key management personnel other than detailed below, although the church contributes to the Diocesan Common Fund. The Vicar, who has overall responsibility for promoting the whole mission of the church, is remunerated directly by the Diocese.

The financial interests of the Vicar and other PCC members were limited to reimbursement for minor operational expenditure including materials for minor repairs or improvements, postage, stationery, communion wine and candles. Reimbursements were made after receipt of signed claim forms detailing the expenses with original receipts. All identifiable expenditure including stationery, postage and phone calls were coded to the appropriate heading.

All fees received from third parties for and then paid to organists and choristers for attendance at weddings, funerals and interments of ashes and for scripting entries in St Luke's Book of Remembrance have been accounted as Agency. None of these people received more than £6,000 per annum. The organists at St Luke's church and St John's church provided services to the PCC as self-employed contractors and invoiced the PCC monthly in arrears for the services provided.

Income from donations includes £9,898 received from PCC members.

4. Receipts

All receipts are recognised when they are received. VAT reclaimed under the Listed Places of Worship Scheme, refunds from the Diocese for water and local authority garden waste bins used by the tenant of the vicarage and from Nursery on the Hill (Enfield) Ltd for insurance of St Luke's Hall were offset against corresponding payments. All other receipts are accounted for gross.

5. Parish Halls

The parish operates two halls - St Luke's Hall, located in Morley Hill, Enfield, Middlesex, EN2 0BL and St John's (Jean Price Memorial) Hall, in Strayfield Road, Enfield, Middlesex, EN2 9JF. Both buildings are held by the London Diocesan Fund as Diocesan Authority (formerly known as Custodian Trustee) with the PCC having the role of Managing Trustee, with day to day responsibility for the properties. Commencing on 1st March 2021, St Luke's Hall was leased to Nursery on the Hill (Enfield) Ltd on a 20 year Lease.

The sums insured for these buildings for buildings and contents cover in insurance policy schedules dated 25 December 2024 are shown in the following table:

Insured by Trinitas Church Insurance Services	
St John's Church	£3,831,563
St Luke's Church	£15,299,632
St John's (Jean Price Memorial) Hall	£216,069
St Luke's Parish Hall	£3,971,528

6. Rounding

Any minor summation errors in the tables in this report are due to all numbers having been rounded to the nearest pound with zero decimal places.

THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF SAINT JOHN AND SAINT LUKE CLAY HILL
ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

DETAILED ANALYSIS OF RECEIPTS

	Unrestricted £	Designated £	Restricted £	Total this year £	Total last year £
Receipts					
Voluntary Income					
Stewardship Scheme Gift Aided	26,085	-	-	26,085	26,525
Stewardship Scheme not gift aided	6,306	-	-	6,306	6,701
Collection Plate Cash	3,213	-	-	3,213	3,546
Collections by Contactless giving	1,305	-	-	1,305	96
Collection Plate Gift Aid Envelopes	360	-	-	360	458
Wedding Collections	68	-	-	68	-
Funeral Collections	116	-	-	116	194
Baptism Collections	150	-	-	150	-
Donations to General Fund	2,214	-	-	2,214	788
Contactless donations to General Fund	89	-	-	89	-
Donations & Appeals St Johns	-	-45	369	324	141
Donations & Appeals St Lukes	-	2,340	-	2,340	330
Restricted Purpose Collections Donations	-	-	1,990	1,990	2,213
Wedding Donations to PCC	320	-	-	320	-
Funeral Donations to PCC	195	-	-	195	272
Baptism Donations to PCC	-	-	-	-	2
Interment of Ashes Donations to PCC	228	-	-	228	270
Parish Community groups donations	11,500	-	-	11,500	12,566
Legacies	-	-	2,000	2,000	-
Grants (Special Funds)	-	19,228	-	19,228	-
Grants	-	-	-	-	1,275
Stewardship Scheme Tax Refund	6,709	-	-	6,709	6,747
Donations to General Fund Tax Refund	523	-	-	523	116
Gift Aid Envelopes Tax Refund	74	-	-	74	120
Collection Plate & Contactless Cash Tax Refund	1,045	-	-	1,045	948
Donations & Appeals Tax Refund St Johns	-	-	77	77	4
Donations & Appeals Tax Refund St Lukes	-	41	-	41	-
Restricted Purpose Collections Tax Refund	-	-	29	29	49
Community Groups Donations Tax Refund	569	-	-	569	243
Voluntary Income Totals	61,069	21,564	4,466	87,099	63,604
Activities for generating funds					
Fetes Bazaars & general fund raising	8,632	-	-	8,632	8,087
Activities for generating funds Totals	8,632	-	-	8,632	8,087
Investment Income					
Interest Received	2,755	-	-	2,755	3,088
Investment Income Totals	2,755	-	-	2,755	3,088
Church Activities					
Baptisms PCC Fees	172	-	-	172	18
Weddings PCC Fees	516	-	-	516	54
Funerals PCC Fees	384	-	-	384	302
Interments of Ashes PCC Fees	482	-	-	482	347
Sales of Books and Candles etc	78	-	-	78	91
Church Hall Lettings	28,619	-	-	28,619	27,186
Church Lettings	1,110	-	-	1,110	570
Church Activities Totals	31,361	-	-	31,361	28,568
Other incoming resources					
Miscellaneous Receipts	39	-	-	39	29
Other incoming resources Totals	39	-	-	39	29
Loan					
Loan from Diocese of London	15,978	-	-	15,978	-
Loan Totals	15,978	-	-	15,978	-
Receipts Grand Totals	119,834	21,564	4,466	145,864	103,377

THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF SAINT JOHN AND SAINT LUKE CLAY HILL
ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

DETAILED ANALYSIS OF EXPENDITURE

	Unrestricted £	Designated £	Restricted £	Total this year £	Total last year £
Payments					
Church Activities					
Common Fund LDF	57,500	-	-	57,500	57,500
Organist, Choirmasters	5,650	-	-	5,650	4,520
Vicars Expenses	102	-	-	102	-
Visiting Clergy Fees & Expenses	84	-	-	84	42
Maintenance of Vicarage	378	-	-	378	425
Vicarage Telephone & Parish Phone Calls	549	-	-	549	188
Parish Community groups expenses	8,915	-	-	8,915	9,190
Church Insurances	6,989	-	-	6,989	8,402
Organ & Piano Tuning & repairs	1,480	-	-	1,480	1,120
Church Maintenance & Minor Repairs	1,184	-	-	1,184	7,383
Altar & Service Supplies	1,240	-	-	1,240	447
Childrens Activities incl Bubble Church	433	-	109	541	2,360
Church Equipment & Maintenance	9,389	-	-	9,389	1,480
Cleaning materials	35	-	-	35	21
Churchyards and Gardens	200	-	-	200	210
Printing Postage Stationery Books Soft/w	1,766	-	-	1,766	2,466
Licences & Service Charges	1,030	-	-	1,030	822
Bank Charges	235	-	-	235	-
Professional fees - legal, architect	3,792	-	-	3,792	2,089
Church Lighting & Heating	8,180	-	-	8,180	11,239
Church Water	769	-	-	769	933
Church Hall Insurance	103	-	-	103	458
Church Hall Repairs & Maintenance	96	-	-	96	168
St Luke's Church Major Repairs	-	59,607	-	59,607	-
Donations Made	600	-	-	600	600
Donations from restricted collns & dons	-	-	2,126	2,126	2,284
Night Shelter	-	-	-	-	403
Deanery Synod	20	-	-	20	20
Church Activities Totals	110,719	59,607	2,235	172,560	114,769
Cost of Generating Funds					
General fundraising costs incl. 100 Club	1,234	0	-	1,234	1,188
Cost of Generating Funds Totals	1,234	0	-	1,234	1,188
Other Resources Expended					
Miscellaneous Expenses	47	-	-	47	339
Other Resources Expended Totals	47	-	-	47	339
St Lukes Hall Insurance payable by NOTH					
St Lukes Hall Insurance repayable by NOTH	2,130	-	-	2,130	-
St Lukes Hall Insurance repayable by NOTH Totals	2,130	-	-	2,130	-
Payments Grand Totals	114,129	59,607	2,235	175,972	116,295