

PARISH OF ST. JOHN AND ST. LUKE, CLAY HILL

Minutes of the meeting of the Parochial Church Council on Sunday 29 September 12.00pm in St Luke's Church

Present:

Mthr Mitzi James (chair), Fr Jeremy Foot, Doreen Addy, Paul Bates, Marion Berry, Ian Buswell, Mary Englefield, Cheryl Graham, Heather Livermore (secretary), Peter Livermore, Michael Mansfield, Elaine Plumb, Annie Tucker, John Wright and Joan Young

Item		Action by
1	Apologies for absence Jack Williams	
2	Minutes of previous PCC meeting Minutes of the previous PCC meeting held on 29 June 2024 were approved by the PCC.	
3	Actions and Matters Arising There were no Actions or Matters Arising.	
4	Policy Review	
4.1	Health and Safety – A few amendments. Jack Hughes has kindly agreed to be the Health and Safety Representative.	
4.2	Safeguarding: - A few amendments	
4.3	Volunteer Policy - No changes	
	Approved: All policies were approved by the PCC and signed by Mthr Mitzi	
	Action: The signed copies John will send to Roy to publish on the parish website and Mary will file at both churches	
5	Future Services Father Jeremy's licensing is due on Wednesday 13 November; however the Bishop is unable to attend. Mthr Mitzi said that Fr Jeremy will decide if he would like to go ahead with the licensing on that day with the Archdeacon, but without the Bishop or have it on another day when the Bishop is available.	
	Remembrance Sunday During November the pattern of the church services will change to allow for Remembrance Sunday to take place in St Luke's on 10 November with the Scouts and an Act of Remembrance at 11am.	

Minutes of PCC Meeting on Sunday 29 September 2024

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The first and second Sunday 3/10 November will be in St Luke's and third and fourth Sunday 17/24 will be in St John's.

Children's church on 10 November will be in St Luke's.

Action: Heather to put the information onto the Newsletters.

Heather

St Luke's 125th Anniversary

On Friday 22 November 2024 there will be a special Evensong, the MP Feryal Clark is attending. Nathan has based the liturgy on the service held 125 years ago. John Wright is working on the history and the legacy of the Macy's, and there is a working party to plan for events during the year.

Other Services

- Harvest 6 October
- Baby Loss Awareness Service of Light – a Nationwide Event
Tuesday 15 October 7.00pm
- St Luke's Patronal Sunday 20 October with Fr Peter as guest preacher, Caroline and the children will come too with a Bring and Share Lunch afterwards.
- Blue Christmas Saturday 14 December 4.00pm at St John's
- Advent Lights 1 December
- Nine Lessons and Carols – 22 December

Mthr Mitzi thanked everyone for helping with the Pet Service, which was a great success, it was lovely to have the choir, it was joyful and a lot of non-regulars come. There was a big response on Social Media.

6

Mthr Mitzi asked everyone to have a think if there are any other services that people would like to have. Cheryl asked about an "Alternative Halloween", there could be an All Soul's Day service on Saturday 2 November in the evening.

Safeguarding

Mthr Mitzi reported that there had been a complaint, nothing to do with children or vulnerable adults, and the incident was not in the Parish. This complaint has been raised with the Safeguarding team at the Diocese and Mthr Mitzi has met with Cheryl, and it has been dealt with.

Cheryl said she has been on a training course recently and it was suggested that we should have two Safeguarding Officers, if anyone can think of another person, they do not have to be on the PCC, let Mthr Mitzi and Cheryl know. Heather suggested Bridget.

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Three years ago the PCC members did an online safeguarding course and this should be done again. Mthr Mitzi said that there is Safeguarding Sunday coming up and this can be incorporated into the main Sunday Eucharist service, looking at after Christmas perhaps in February.

Bob and Ade have gone back to their original worshipping community at Enfield Baptist church, Bob was doing the DBS checks for our parish, however he has resigned this post with 31:8. Please can everyone pray about who could take over this role.

7 **Mission and Pastoral Work**

7.1 **Youth Ministry**

Bubble Church and the Children's church is going well. Thanks to Cheryl for her creativity and leadership. It was noted that even when there are not so many children, the group is intimate, and children are engaged.

There will be another Children's Crafting Morning at half term on Monday 28 October.

Mthr Mitzi said that Alison, the Chaplain at Wren is now back at work and there could be a joint confirmation as many children missed out during Covid as well as children from St John's school. It is hoped this could be in the first quarter of the year depending on the Bishop's diary.

Mthr Mitzi has received an email from a group called Pathways who would like to do some joint work with the parish, they are already in St John's school. Mthr Mitzi will meet up with the organisers to find out more.

Lavender School and Wren School will have their Christmas service in St Luke's and date is TBC. Mthr Mitzi will get in touch with One Degree School too.

There are new books for the children to follow during the service, many thanks to Paul and Cheryl for suggesting this.

7.2 **Propose Heather Livermore as Foundation Governor at St John's School**

Paul has resigned as a Governor at the school and Heather has agreed to take over. Joan proposed, Annie and Doreen seconded the proposal.

7.3 **Propose Nathan Hulse as Director of Music**

Mthr Mitzi said that Nathan should be recognised for all that he does and he is not just an Organist and this should be reflected in his title and be Director of Music.

Agreed: All agreed that Nathan now be called Director of Music.

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7.4	<p>Michael Mansfield nomination as LLM</p> <p>In order for Michael to take the next step as an LLM, we need a formal proposal from the PCC and their assurance that they will pray for and support Michael should he be successful. Mthr Mitzi thanked Michael for all that he brings to our parish</p> <p>Please keep Kayjan and Raphael in your prayers as they begin their Christian Ministry course. This is the first step to becoming an LLM</p> <p>Agreed: All agreed for Michael Mansfield to be nominated as LLM</p>	
8	<p>Finance</p> <p>Financial Report</p> <p>John provided a Commentary on the Accounts as at 14 September 2024 showing a £11k deficit. Mthr Mitzi thanked John for all his work.</p>	
8.2	<p>Stewardship Report</p> <p>Marion provided a report. Mthr Mitzi said that she would be inviting new people to the vicarage in the spring as well as people who are on the Electoral Roll.</p>	
8.3	<p>Pattie Skeats Bequest</p> <p>Mary provided a report. Everything is taking longer than anticipated and it is estimated that it will be another six months before the queries are completely resolved. Anthony Van Hoffman has left Lewis Silkin but has offered to continue to work on the matter. Mary accepted his kind offer otherwise the past four years would have to be explained to another solicitor at the firm.</p>	
8.4	<p>Propose going to film companies to use our churches</p> <p>Mthr Mitzi has been given contacts from two of our congregation members. The Archdeacon has recommended that it is a good source of income. In principal it was agreed that:- a policy may have to be done; the script must be read carefully and sent to the Archdeacon for approval and nothing controversial. If anyone is uncomfortable, they should speak to Mthr Mitzi.</p>	
9	<p>St John's and St Luke's church, hall and grounds</p> <p>The quinquennial work that needs to be carried out on both churches has been discussed in previous meetings and at the Standing Committee, there is a long list, mostly stonework and the next quinquennial is due in 2025. In total for both churches £100k needs to be spent. Mthr Mitzi thanked John for looking for funders and filling in application forms. Different funders have different criteria. The Edmonton Area Council need to have our application by 28 October 2024, we would be asking for £20k grant and a £20k loan to be repaid</p>	

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	<p>over two years. John will also apply to Garfield West. The Place of Worship scheme ends in March, it might be extended.</p> <p>Agreed: It was agreed that John should submit the grant applications</p>	
10	<p>Social and Fundraising Events</p> <p>There will be a Bring and Share after St Luke's Patronal service on Sunday 20 October. St Luke's 125th Anniversary is coming up with Evenson on 22 November, there is a quiz on 9 November. There is an idea of an adult evening/afternoon craft session. Mary knows someone who could do mosaic. Marion will speak to D'Arcy the artist who was at the Flower Festival to see if he can do anything.</p>	
11	<p>Dates of PCC meeting for 2025 all starting at 7.00pm</p> <ul style="list-style-type: none"> • Tuesday 11 February – St Lukes • Tuesday 29 April – St John's • Thursday 26 June – St John's • Tuesday 23 September – St Luke's • Tuesday 25 November – St Luke's <p>Mthr Mitzi said that the PCC had trialled different days and times and had decided to go back to the original format of Tuesday/Thursday. Michael said that Sundays worked for him, it was agreed that once a year there would be a meeting on a Sunday after the service, not the first or the second Sunday in the month. Mthr and Heather will re-look at the dates. Heather said that she was not available to take notes for the meeting in February, Paul said that he could do it.</p>	<p>Mthr Mitzi Heather</p> <p>Paul</p>
12	<p>Date of AGM 2025</p> <p>Mthr Mitzi said she wanted to change the date of the AGM, which usually takes place in March as it is quite early to get everything done and it was agreed to be Sunday 18 May.</p>	
13	<p>AOB</p> <p>An Away Day was discussed with external facilitators and to find somewhere away from the parish. Paul will look at dates for a First Aid course later in the year.</p>	
14	<p>Date of PCC Meeting in 2024</p> <p>Thursday 21 November at St Luke's at 6.00pm (preceded by Evening Prayer at 5.30)</p>	

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Signed _____ Date _____